NYSPHSAA
State Championship Site/ Facility Bid

OUTDOOR TRACK & FIELD CHAMPIONSHIPS 2021, 2022 & 2023

Cicero North Syracuse, York, and Middletown High

Venue Name
Cicero NY

Due Date/ Time: December 3, 2019 @ 10:00 AM
* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
WELCOME

NYS PHSAA
Presents the
2023
Outdoor Track & Field
State Championships

Cicero-North Syracuse HS
Route 31
Cicero, NY 13039
Hotels – Syracuse Area

Hotel Accommodations for Teams/Fans/Parents
NYSPHSAA is proud to announce a partnership with the IHG Hotels of Upstate New York as the Official Hotel Partners of the NYSPHSAA Championships. Tell your fans, families, and friends to contact the Holiday Inn location for their tournament accommodations.

Please note that your team may have room blocks arranged at different hotels for this event.

Holiday Inn Syracuse North Airport
5860 Carmenica Drive
Cicero, NY 13039
315-288-5700

Holiday Inn Syracuse/Liverpool
441 Electronics Parkway
Liverpool NY 13088
315-457-1122

Holiday Inn Express Syracuse Airport
5418 S Bay Rd
North Syracuse NY 13212
315-454-0999

Holiday Inn Express Hotel & Suites Dewitt
5908 Widewaters Parkway
East Syracuse NY 13057
315-373-0123

Holiday Inn Express Syracuse Fairgrounds
6946 Winchell Rd
Warners NY 13164
315-701-5000
Directions – Cicero-North Syracuse HS

From West – Take NYS Thruway (90) East to Exit 36. Take 81 North to Exit 30 (Cicero). Make a right onto Route 31 off the ramp, HS is one mile down on the right

From East – Take NYS Thruway (90) West to Exit 34A. Take 481 North to 81 North. Take 81 North to Exit 30 (Cicero). Make a right onto Route 31 off the ramp, HS is one mile down on the right

From North – Take 81 South to Exit 30. Make a left onto Route 31 off the ramp, HS is one mile down on right

From South – Take 81 North to Exit 30. Make a right onto Route 31 off the ramp, HS is one mile down on right

Directions – Great Northern Shopping Center from Cicero-North Syracuse HS

- Turn left out of the school onto Route 31 (west). The shopping center will be approximately 5 miles on the right.

Directions – Destiny USA Shopping Center from Cicero-North Syracuse HS

- Turn left out of the school onto Route 31 (west). Turn left onto 81 South. Take 81 South until Hiawatha Boulevard Exit, follow signs to Destiny USA.
Parking – Cicero-North Syracuse HS

Busses
- Drop-off in front of stadium in the designated area (veer right when entering high school). On Friday June 8 the busses will be directed to Believers Chapel (7912 Thompson Rd, Cicero, NY 13039). There will be a shuttle for the bus driver back to the stadium. June 9th the busses will park across the street at Cicero Elementary.
1. Officials
- Park on West side of high school (veer right when entering high school) in designated area.
2. Spectators
- Park on East side of high school (veer left when entering high school).
- Auxiliary Parking at Aldi Plaza (turn right into plaza just before high school entrance).
3. Handicapped Parking
- Ample handicap parking is available on West side of high school (veer right when entering high school).
4. SECTIONAL REPS -Veer LEFT when entering the high school
5. Team Drop-off
- Veer LEFT when entering the high school.

*** Additional note – there is no charge to park at this event.

Contacts
Tim Bednarski
Athletic Director - CNS HS
(315) 247-2325
Tbednars@nscsd.org

Joe Howell
Facility Manager-CNS HS
Local Restaurants

Twin Trees III (Pizza)
310 North Main Street
North Syracuse, NY 13212
(315) 458-9311

Tully’s Good Times
7838 Brewerton Road
Cicero, NY 13039
(315) 452-5656

Frank’s Plank Road Restaurant
8350 Brewerton Road
Cicero, NY 13039
(315) 699-9119

Copper Top Tavern
7777 Brewerton Rd
North Syracuse, NY 13212
(315) 458-1999

Nestico’s Restaurant
412 North Main Street
North Syracuse, NY 13212
(315) 458-5188

Basil Leaf
3920 Brewerton Road
North Syracuse, NY 13212
(315) 458-5800

Cracker Barrel
8400 Pardee Road
Cicero, NY 13039
(315) 698-4311

Cicero Country Pizza
8292 Brewerton Road
Cicero, NY 13039
(315) 699-2775

Borio’s Restaurant
8891 McDonnell’s Pkwy
Cicero, NY 13039
(315) 699-2249

Applebee’s
628 South Main Street
North Syracuse, NY 13212
(315) 452-5670

Twin Tree’s Pizza (Cicero)
6259 State Hwy 31
Cicero, NY 13039
(315) 699-6422

McDonalds
5879 NY 31
Cicero, NY 13039

Moes
5663 W. Circle Dr
Cicero, NY 13039
(315) 214-0130

Spera’s Meat Deli and Grocery
6250 Route 31
Cicero, NY 13039
(315) 699-4422

Chick-Fil-A
7932 Brewerton Rd
Cicero, NY 13039
The CNS Track Facility
The Cicero-North Syracuse Track is unique in that it has the capability of allowing each field event to be run simultaneously. For example, both the boys and girls long jumps can be held at the same time. The CNS multi-event site allows meets to run much smoother and faster.

The Track
- Eight lane all weather facility (1/4 pin spikes are allowed)
- Gill Kolar Fusion starting blocks will be supplied.

Clerking Area For All Events
- The boys’ locker area located at extreme south end will be used for clerking boys.
- The girls’ locker area located at extreme north end will be used for clerking girls.

Field Event Areas
- Two high jump, two shot put, two discus, two pole vault, and four jumping pits.
- There is also an Eversan 25foot video board for live results to be displayed.
Stadium

- The stadium is located next to the track and contains three levels. There is seating on both sides of the track with a seating capacity of 5000.

Level 1

- A large centrally located concession with 14 individual serving areas.
- Two televisions mounted above the concession for instant results.
- Two locker rooms with shower and toilets.
- Two bathrooms for ladies with 10 toilets in each
- Two bathrooms for guys with 6 toilets and 16 urinals
- Two trainer’s area (one in stadium and one in high school near stadium).

Level 2

- Hospitality room for sectional representatives and officials is on the 2nd floor of the stadium.

Level 3

- The computerized system that runs the automatic timing, scoreboard, and sound system.
- Rooms for announcing, scoring, and media.
BID INFORMATION:

BID RELEASE DATE: Friday, November 1, 2019

BID RETURN DUE DATE/ TIME: December 3, 2019 @ 10:00 AM
* All bids must be delivered in a sealed envelope to:
  
  NYSPHSAA
  Attn: Championship Site Bid (Outdoor Track & Field)
  8 Airport Park Blvd.
  Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: December 3, 2019

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: February 7, 2020
NYSPHSAA
Championship Site Bid

OUTDOOR TRACK & FIELD

Thank you for your interest in hosting the New York State Public High School Athletic Association’s Outdoor Track & Field Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

PROCESS:
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/Central Committee will approve all State Championship sites/facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Size/Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions
- Location

Note: qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA Outdoor Track & Field Championships are scheduled for the following dates:

- Week #49 (NYSPHSAA Calendar) June 11-12, 2021
- Week #49 (NYSPHSAA Calendar) June 10-11, 2022
- Week #49 (NYSPHSAA Calendar) June 9-10, 2023

The NYSPHSAA Outdoor Track & Field Championships will last 2 day(s).

The approximate start/ end times are as follows:
- Set Up: All day before Day 1
- Day 1: 7:00 AM-11:00 PM
- Day 2: 7:00 AM-7:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>3973</td>
<td>Middletown H.S.</td>
<td>1200</td>
</tr>
<tr>
<td>2018</td>
<td>4124</td>
<td>CNS High School</td>
<td>1200</td>
</tr>
<tr>
<td>2017</td>
<td>3573</td>
<td>Union Endicott H.S.</td>
<td>1200</td>
</tr>
<tr>
<td>2016</td>
<td>4080</td>
<td>CNS High School</td>
<td>1200</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
- Athletes: 1575
- Teams: N/A
- Officials: 100

ACCOMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
- Day Before: 600 Hotel Room Nights
- Night 1: 600 Hotel Room Nights
SITE/ FACILITY SPECIFICS

SITE LOCATION:
Section: III Venue Name: Cicero-North Syracuse City: Cicero

Number of restaurants within a 10 miles radius of venue: +50

Number of hotels within a 10 mile radius of venue: +20

Number of hotel rooms within a 10 mile radius of venue: +1000

Site/ Facility Distance:
From Section VI office
355 Harlem Road
West Seneca, NY 14224
MILES: 154

From Section XI office
180 E. Main Street, Suite 302
Smittown, NY 11787
MILES: 308

From NYSPhSAA
8 Airport Park Blvd.
Latham, NY 12110
MILES: 140

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
</tr>
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<tbody>
<tr>
<td>See attached</td>
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</tbody>
</table>

ATTACHMENT “A”- Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSPhSAA requires a 30-1 comp room ratio.

Banquet Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics) Yes ☑ No ☐

Cost of banquet facility: $__________
**PROPOSED CHAMPIONSHIP COST:**

*Please list all related championship costs to be paid by NYSPHSAA.*

<table>
<thead>
<tr>
<th>Check “ALL” items below that are included in Total Cost</th>
<th>NOTES &amp; Additional Information If “NO” explain/ list additional costs to NYSPHSAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>YES</td>
</tr>
<tr>
<td>Set Up</td>
<td>YES</td>
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<tr>
<td>Take Down</td>
<td>YES</td>
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<tr>
<td>Utilities</td>
<td>YES</td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td>YES</td>
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<tr>
<td>Staff/ VIP Parking</td>
<td>YES</td>
</tr>
<tr>
<td>Video Board Usage</td>
<td>YES</td>
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<tr>
<td>Spotlight</td>
<td>YES</td>
</tr>
<tr>
<td>Scoreboard</td>
<td>YES</td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td>YES</td>
</tr>
<tr>
<td>Tables</td>
<td>YES</td>
</tr>
<tr>
<td>Chairs</td>
<td>YES</td>
</tr>
<tr>
<td>Risers/ Stage</td>
<td>YES</td>
</tr>
<tr>
<td>Fire inspection</td>
<td>YES</td>
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<tr>
<td>Ticket Takers</td>
<td>YES</td>
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<tr>
<td>Ticket Sellers</td>
<td>YES</td>
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<tr>
<td>Box Office Staff</td>
<td>YES</td>
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<tr>
<td>Ushers</td>
<td>YES</td>
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<tr>
<td>PA Announcer</td>
<td>YES</td>
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<tr>
<td>Security</td>
<td>YES</td>
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<tr>
<td>Police</td>
<td>YES</td>
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<tr>
<td>EMS/ Ambulance</td>
<td>YES</td>
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<tr>
<td>Athletic Trainer</td>
<td>YES</td>
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<tr>
<td>Custodial/ Cleaning</td>
<td>YES</td>
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<tr>
<td>Tech Support</td>
<td>YES</td>
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<tr>
<td>Video Operator</td>
<td>YES</td>
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<tr>
<td>Scoreboard Operator</td>
<td>YES</td>
</tr>
<tr>
<td>Stagehands/ Union Fee</td>
<td>YES</td>
</tr>
<tr>
<td>Please list other items below</td>
<td>YES</td>
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</tbody>
</table>

**COST:** $15,250

*Contributions/ Donations - $ Please denote on Page 9

**TOTAL COST:** = $15,250 Payable by NYSPHSAA

*Contributions/ Donations are not considered “NYSPHSAA Sponsorships.”*
**CONTRIBUTIONS/ DONATIONS:**

Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all “sponsorships” associated with NYSPHSAA Championship events. **LIST BELOW:**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment &quot;B&quot;)</th>
</tr>
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<tbody>
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</table>

Does the Facility/Venue have a Per-ticket sold fee?  
Yes ☐  No ✅  If yes, amount $_____

Does the Facility/Venue have a Credit Card fee?  
Yes ☐  No ✅  If yes, amount %_____

Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

- **Ticket Takers:** $15 Per hour
- **Ticket Seller:** $15 Per Hour
- **PA Announcer:** $30 Per game (Team)/ $15 per hour (Individual)
- **Scoreboard Operator:** $30 Per game (Team)/ $15 per hour (Individual)
- **Athletic Trainer:** $35 Per hour
FACILITY:
Total Seating Capacity: 5000
- Chair back seating? Yes ☑ No ☐  
- Handicap seating? Yes ☑ No ☐  
- Some ☐ N/A ☐

Ability to charge admission? Yes ☑ No ☐

Separate entrance available for teams/ coaches? Yes ☑ No ☐

Area for vendor set-up? Yes ☑ No ☐  
- Any limitations for vendor set up?

Number of Parking Spaces available onsite: over 500
- Additional parking available near the site/ facility? Yes ☑ No ☐  
  - If “Yes” number of parking spaces: 250
- VIP parking in designated area? Yes ☑ No ☐
- Team Bus parking designated area onsite? Yes ☐ No ☑  
  - If “Yes” how many spots: _____  
  - If “No” how far is the designated team bus parking area: 2 miles

Broadcast ready? Yes ☑ No ☐

WiFi? Yes ☑ No ☐

Media accommodations? Yes ☑ No ☐  
- If “Yes” please describe: 
  Whole pressbox with 4 rooms available within it.

Number of team locker rooms available for use: 4
- Do all locker rooms have showers and restroom facilities? Yes ☑ No ☐

Number of officials/ referee locker rooms available for use: 2
- Do all locker rooms have showers and restroom facilities? Yes ☑ No ☐

Number of restrooms at facility: 4 plus Porta Potty

Would there be a designated “hospitality” area for NYSPHSAA use? Yes ☑ No ☐
Catering Service availability: Yes [✓]  No [ ]

Concession availability: Yes [✓]  No [ ]

Will facility have staff available to assist with hanging of Championship banners? Yes [✓]  No [ ]

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

None

Facility Photos/ Diagram

ATTACHMENT "C". Please attach any photos or diagrams of the site/ facility.

Emergency Policy

NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

We have an Emergency Plan
MISCELLANEOUS:
Event/ Tournament Director:
Name: Tim Bednarski
Position (i.e. coach, athletic director, facility manager, etc.) Athletic Director
Telephone Number: 315-247-2325
E-Mail: Tbednars@nscsd.org

Person available to answer questions during bid opening:
Name: Tim Bednarski Phone #: 315-247-2325

Has this facility hosted a NYSPHSAA event in the past? Yes x No
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NYS Track Meet</td>
<td>2014, 2016, 2018, 2020</td>
</tr>
<tr>
<td></td>
<td>West Semi Finals</td>
<td>2019</td>
</tr>
<tr>
<td></td>
<td>West Semi Finals</td>
<td>2019</td>
</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:

CNY Special Olympics, Section III Football, Lacrosse And Track, Regional Football and Lacrosse, Syracuse University Mens Lacrosse game vs Duke

Describe promotional activities to be conducted for this event:

Whatever necessary
Volunteerism:
   Describe the volunteerism for this event:
   Concessions and help run meet with coaches and CNS track athletes not competing
Please list any other pertinent information pertaining to this proposal:

CNS is looking to do this Bid with
Middletown High School and Vestal High School

NYS Track Meet would be at these schools

Middletown High School 2021 and 2023
Vestal High School 2022
Cicero-North Syracuse 2029 and 2022
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: 3
Name: John Rathbun

Signature: John Rathbun Date: 11-26-19

Facility Manager
Name: Timothy Bednarski

Signature: Timothy D. Bednarski Date: 11/26/19

Application Completed by:
Section: 3
Name: Tim Bednarski
Organization/Section/School: Cicero North Syracuse Section 3

Address: 6002 Rt 31
Cicero NY

Signature: Timothy D. Bednarski Date: 11-26-19

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYPHSAA Assistant Director, at 518-690-0771 or Altieri@nypshsaa.org
NYSPHSAA CHAMPIONSHIP BID
CHECKLIST

☐ Completed application; must be sent in a sealed envelope by specified deadline (date/tine)

☐ Provide a minimum of 20 copies of the bid

☐ Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

☐ Attachment B (Contributions/Donations) Pg. 9

☐ Attachment B (Facility Photos/Diagram) Pg. 11

☐ Endorsement signatures
**EVENT:**
To host this event, the site/facility must:
- Must have an 8 lane track
- Must have lights
- Must have steeplechase hurdles
- Must have amble hurdles conducting interscholastic meet
- Must have performance boards for field events

- Preferred to have multiple high jump mats
- Preferred to have multiple jumping pits

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)