NYSPHSAA
State Championship
Site/ Facility Bid

WRESTLING TEAM DUAL
CHAMPIONSHIPS
2021, 2022, & 2023

Venue Name

Location

Due Date/ Time: October 1, 2019 @ 10:00 AM
* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
BID INFORMATION:

BID RELEASE DATE: September 6, 2019

BID RETURN DUE DATE/ TIME: October 1, 2019 @ 10:00 AM
* All bids must be delivered in a sealed envelope to:
  NYSPHSA
  Attn: Championship Site Bid (Wrestling Team Duals)
  8 Airport Park Blvd.
  Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: October 1, 2019 @ 10:00 AM

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: February 7, 2020 @ 9:00 AM
NYSPHSAA
Championship Site Bid

WRESTLING TEAM DUALS

Thank you for your interest in hosting the New York State Public High School Athletic Association’s Wrestling Team Dual Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

PROCESS:
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/Central Committee will approve all State Championship sites/facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) 3 (acceptable) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Location
- Size/Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions

*Note: qualifications will not be based solely upon score.*
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
WRESTLING TEAM DUALS
EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSOHSAA Wrestling Team Dual Championships are scheduled for the following dates:

- Week #30 (NYSOHSAA Calendar) January 30, 2021
- Week #30 (NYSOHSAA Calendar) January 29, 2022
- Week #30 (NYSOHSAA Calendar) January 28, 2023

The NYSOHSAA Wrestling Team Dual Championships will last 1 day(s).

The approximate start/ end times are as follows:
- Set Up: Need access to facility at 10:00 AM on Friday
- Day 1: 7:00 AM-10:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>1097</td>
<td>Onondaga Community College</td>
<td>140</td>
</tr>
<tr>
<td>2018</td>
<td>1126</td>
<td>Onondaga Community College</td>
<td>140</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
- Athletes: 360
- Teams: 24
- Officials: 18-20

ACCOMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
- Day Before: 50-100 Hotel Room Nights
**EVENT:**
To host this event, the site/facility must:
- Facility space to accommodate 8 wrestling mats
- Ability to have power (extension cords) throughout floor space
- Weigh In area
- Adequate locker facilities
- Hospitality area to feed workers

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)
### SITE LOCATION:
- **Section:** 3  
- **Venue Name:** Sec Arena  
- **City:** Syracuse, NY

- Number of restaurants within a 10 miles radius of venue: 20
- Number of hotels within a 10 mile radius of venue: 12
- Number of hotel rooms within a 10 mile radius of venue: 204

### Site/Facility Distance:
- From Section VI office:
  - 355 Harlem Road
  - West Seneca, NY 14224
  - MILES: 53
- From Section XI office:
  - 180 E. Main Street, Suite 302
  - Smithtown, NY 11787
  - MILES: 91.6
- From NYSPHSAA:
  - 8 Airport Park Blvd.
  - Latham, NY 12110
  - MILES: 49

### Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ATTACHMENT "A"-

Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e., complimentary breakfast, complimentary Wi-Fi, etc.) NYSPHSAA requires a 30-1 comp room ratio.

### Banquet Facility:
- Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)? Yes [X], No [ ]

- Cost of banquet facility: $ 1,000

---

7 | Page
**PROPOSED CHAMPIONSHIP COST:**

* Please list all related championship costs **to be paid by NYSPHSAA.**

<table>
<thead>
<tr>
<th>Check &quot;ALL&quot; items below that are included in Total Cost</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>NOTES &amp; Additional Information If &quot;NO&quot; explain/list additional costs to NYSPHSAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>☒</td>
<td></td>
<td></td>
<td>$2,500 + 10% Admin Fee</td>
</tr>
<tr>
<td>Set Up</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take Down</td>
<td>☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td>☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td></td>
<td></td>
<td>☒</td>
<td>Amount: $</td>
</tr>
<tr>
<td>Staff/ VIP Parking</td>
<td>☒</td>
<td></td>
<td></td>
<td>$150.00</td>
</tr>
<tr>
<td>Video Board Usage</td>
<td>☒</td>
<td></td>
<td></td>
<td>$150.00</td>
</tr>
<tr>
<td>Spotlight</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Tables</td>
<td>☒</td>
<td></td>
<td></td>
<td>$300.00</td>
</tr>
<tr>
<td>Chairs</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Risers/ Stage</td>
<td>☒</td>
<td></td>
<td></td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Fire Inspection</td>
<td></td>
<td></td>
<td>☒</td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Ticket Takers</td>
<td>☒</td>
<td></td>
<td></td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Ticket Sellers</td>
<td></td>
<td></td>
<td>☒</td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Box Office Staff</td>
<td>☒</td>
<td></td>
<td></td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Ushers</td>
<td>☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA Announcer</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td>☒</td>
<td></td>
<td></td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>Police</td>
<td></td>
<td></td>
<td>☒</td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td>EMS/ Ambulance</td>
<td>☒</td>
<td></td>
<td></td>
<td>$150.00 per hour</td>
</tr>
<tr>
<td>Athletic Trainer</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Custodial/ Cleaning</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Tech Support</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Video Operator</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Scoreboard Operator</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Stagehands/ Union Fee</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Please list other items below</td>
<td>☒</td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
</tbody>
</table>

**COST:** $ 9,241.60 Payable by NYSPHSAA

*Contributions/ Donations are not considered “NYSPHSAA Sponsorships.”*
*CONTRIBUTIONS/ DONATIONS:
Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all “sponsorships” associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment “B”)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Does the Facility/Venue have a Per-ticket sold fee?  
Yes [ ]  No [x]  If yes, amount $____

Does the Facility/Venue have a Credit Card fee?  
Yes [ ]  No [x]  If yes, amount %____

Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

Ticket Takers: $15 Per hour
Ticket Seller: $15 Per Hour
PA Announcer: $30 Per game (Team)/ $15 per hour (Individual)
Scoreboard Operator: $30 Per game (Team)/ $15 per hour (Individual)
Athletic Trainer: $35 Per hour
FACILITY:
Total Seating Capacity: \( \frac{300}{500} \)
   Chair back seating? Yes \( \checkmark \) No \( \square \)
   Handicap seating? Yes \( \checkmark \) No \( \square \)
   Some \( \square \)
   N/A \( \square \)

Ability to charge admission? Yes \( \square \) No \( \square \)

Separate entrance available for teams/coaches? Yes \( \checkmark \) No \( \square \)

Area for vendor set-up? Yes \( \checkmark \) No \( \square \)
   Any limitations for vendor set up?

Number of Parking Spaces available onsite: 1790

Additional parking available near the site/facility? Yes \( \checkmark \) No \( \square \)
   If "Yes" number of parking spaces: ______

VIP parking in designated area? Yes \( \square \) No \( \square \)

Team Bus parking designated area onsite? Yes \( \checkmark \) No \( \square \)
   If "Yes" how many spots: 170
   If "No" how far is the designated team bus parking area: ______ miles

Broadcast ready? Yes \( \checkmark \) No \( \square \)

WiFi? Yes \( \checkmark \) No \( \square \)

Media accommodations? Yes \( \checkmark \) No \( \square \)
   If "Yes" please describe:

Number of team locker rooms available for use: 4
   - Do all locker rooms have showers and restroom facilities? Yes \( \checkmark \) No \( \square \)

Number of officials/referee locker rooms available for use: 3
   - Do all locker rooms have showers and restroom facilities? Yes \( \checkmark \) No \( \square \)

Number of restrooms at facility: 6

Would there be a designated "hospitality" area for NYSPHSAA use? Yes \( \checkmark \) No \( \square \)
Catering Service availability: Yes [X]  No [ ]

Concession availability: Yes [X]  No [ ]

Will facility have staff available to assist with hanging of Championship banners? Yes [X]  No [ ]

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

Facility Photos/ Diagram

ATTACHMENT “C”- Please attach any photos or diagrams of the site/ facility.

Emergency Policy

NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.
MISCELLANEOUS:

Event/Tournament Director:
Name: Sean Conway
Position (i.e. coach, athletic director, facility manager, etc.) Assistant Director
Telephone Number: 315-498-6050
E-Mail: sj.conway2@syr.edu

Person available to answer questions during bid opening:
Name: Sean Conway
Phone #: 315-498-6050

Has this facility hosted a NYSPHSAA event in the past? Yes X No
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheerleading</td>
<td>Cheerleading</td>
<td>2014, 2017, 2018</td>
</tr>
<tr>
<td>Wrestling</td>
<td>Wrestling</td>
<td>2018, 2019, 2020</td>
</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:

Describe promotional activities to be conducted for this event:
Volunteerism:

Describe the volunteerism for this event:
Please list any other pertinent information pertaining to this proposal:
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: Section 3
Name: John Rathbun
Signature: John Rathbun
Date: 9/14/19

Facility Manager
Name: Sara Sweeney
Signature: Sara Sweeney
Date: 9/23/19

Application Completed by:
Section: Section 3
Name: Brad Homer
Organisation/Section/School: Wrestling Coordinator
Address: 5382 Wheeler Rd
Buffalo, NY 14208

Signature: Brad Homer
Date: 9/24/19

Please direct any questions or concerns pertaining to this bid to Joe Ahlwe, NYSPIHSAA Assistant Director, at 518-699-0771 or Ahlwe@nysphsaa.org
NYSPTHSA CHECKLIST

- [ ] Completed application; must be sent in a sealed envelope by specified deadline (date/time)
- [x] Provide a minimum of 20 copies of the bid
- [ ] Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7
- [ ] Attachment B (Contributions/Donations) Pg. 9
- [x] Attachment B (Facility Photos/Diagram) Pg. 11
- [ ] Endorsement signatures