NYSPHSAA

State Championship

Site/ Facility Bid

Girls & Boys CROSS COUNTRY

2020, 2021, 2022

*Committee/ staff can recommend different sites each year

Baldwinsville Central School

Venue Name

Durgee Junior High Cross Country Trails

Location

Due Date/ Time: August 7, 2018 @ 10:00 AM

* Bids must be delivered in a sealed envelope.

(Please provide a minimum of 40 copies of the bid)
**BID INFORMATION:**

**BID RELEASE DATE:** May 23, 2018

**BID RETURN DUE DATE/TIME:** August 7, 2018 @ 10:00 AM

* All bids must be delivered in a sealed envelope to:

**NYSPHSAA**
Attn: Championship Site Bid (Girls & Boys Cross Country)
8 Airport Park Blvd.
Latham, NY 12110

**Sport Committee/Staff Review Date/Time:** August 7, 2018

**EXECUTIVE/CENTRAL COMMITTEE APPROVAL:** October 16, 2018
NYSPHSAA
Championship Site Bid

GIRLS & BOYS CROSS COUNTRY

Thank you for your interest in hosting the New York State Public High School Athletic Association’s Girls and Boys Cross Country Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

PROCESS:
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/ Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/ Central Committee will approve all State Championship sites/ facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/ Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Location
- Size/ Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/ Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions

Note: qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 40 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**

When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
GIRLS & BOYS CROSS CHAMPIONSHIPS

EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA Girls & Boys Cross Country Championships are scheduled for the following dates:

Week #19 (NYSPHSAA Calendar) Nov. 14, 2020
Week #19 (NYSPHSAA Calendar) Nov. 13, 2021
Week #19 (NYSPHSAA Calendar) Nov. 12, 2022

*Committee/staff can recommend different sites each year

The NYSPHSAA Girls & Boys Cross Country Championships will last 1 day(s).

The approximate start/end times are as follows:
Set Up: All Day before event
Day 1: 6:00 AM-6:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Approximately 3000</td>
<td>Wayne Central HS (V)</td>
<td>600-800</td>
</tr>
<tr>
<td>2017</td>
<td>Approximately 3000</td>
<td>Chenango State Park (IV)</td>
<td>600-800</td>
</tr>
<tr>
<td>2016</td>
<td>Approximately 3000</td>
<td>SUNY Canton (X)</td>
<td>600-800</td>
</tr>
<tr>
<td>2015</td>
<td>Approximately 3000</td>
<td>Monroe Woodbury HS (IX)</td>
<td>600-800</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
Athletes: 1000
Officials: 60

ACCOMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
Night Before Championship: 450 Hotel Room Nights

COMMITTEE DINNER:
A location needs to be available to host a Committee dinner (buffet) for approximately 50 people the night before the State Championships.
EVENT:
To host this event, the site/facility must:
- Course must be 5000 m (3.1 miles); proposed course map in accordance with NFHS rules.
- Finish area capable of parking vehicles and tent set ups.
- Medivac landing site nearby.
- If hosted on a high school campus, ability to have a half day of school on Friday prior to Championship event.
- Ability to charge admission/parking.
- Provide necessary custodial services.
- Provide shuttles or buses if necessary.
- Provide portable restrooms if necessary.
- Host an invitational in late September for 60 to 90 schools/AD Sign-off year of event.
- Expectation to host invitational the year prior to the state championships.
- Parking spaces needed: Up to 20 “pusher” busses, 30 large school busses, 150 small school vehicles and 800 to 1000 passenger cars.
- 2–3 rooms available for meetings.
- If hosted at a park, a letter of approval from the park agreeing to host a September invitational the year prior to hosting the State Championships.
- Ability to provide boxed lunches.
- Food concessions.
- Copy machine on site.
- Sheltered or indoor award location with risers, sound system and seating.
- Sound system for start/finish.
- Inclement weather plan (i.e. snow, rain, mud, etc.)
- Staff available for course set up and tear down.
- Provide at least 7 golf carts or ATVs or have ability for NYSPHSAA to rent.
- Ability to move athlete bags from start to finish line.

Preferred, but not required:
- Hotels should have ability to provide early morning breakfast for large group (500+).
- Spectator viewing opportunities.
- Provide locker rooms and/or showers for athletes.

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)
SITE LOCATION:
Section: 3  Venue Name: Durgee Jr High XC Trail  City: Baldwinsville

Number of restaurants within a 10 miles radius of venue: 100+

Number of hotels within a 10 mile radius of venue: 75+

Number of hotel rooms within a 10 mile radius of venue: 3000

Site/ Facility Distance:
From Section VI office  From Section XI office  From NYSPHSAA
355 Harlem Road  180 E. Main Street, Suite 302  8 Airport Park Blvd.
West Seneca, NY 14224  Smithtown, NY 11787  Latham, NY 12110
MILES: 145  MILES: 310  MILES: 153

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clarion Inn And Suites</td>
<td>$65.99</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Microtel Inn and Suites</td>
<td>$59.99</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Red Mill Inn</td>
<td>$69.00</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Holiday Inn Express</td>
<td>$99.00</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Candlewood Suites</td>
<td>$99.00</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ATTACHMENT “A”- Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSPHSAA requires a 30-1 comp room ratio.

Dining Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)- Yes ✔ No ☐

Cost of dining facility: $ 200
**PROPOSED CHAMPIONSHIP COST:**

*Please list all related championship costs to be paid by NYSPHSAA.*

<table>
<thead>
<tr>
<th>Check &quot;ALL&quot; items below that are included in Total Cost</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>NOTES &amp; Additional Information if &quot;NO&quot; explain/ list additional costs to NYSPHSAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Set Up</td>
<td>✓</td>
<td></td>
<td></td>
<td>Done by boosters</td>
</tr>
<tr>
<td>Take Down</td>
<td>✓</td>
<td></td>
<td></td>
<td>Done by boosters</td>
</tr>
<tr>
<td>Utilities</td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>Amount: $</td>
</tr>
<tr>
<td>Staff/ VIP Parking</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video Board Usage</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Tents x 2 (First Aid/Finish Line)</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tables</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chairs</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risers/ Stage</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire inspection</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ticket Takers</td>
<td>✓</td>
<td></td>
<td></td>
<td># of Ticket Takers: 10</td>
</tr>
<tr>
<td>Ticket Sellers</td>
<td></td>
<td>✓</td>
<td></td>
<td># of Ticket Sellers:</td>
</tr>
<tr>
<td>Box Office Staff</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Ushers</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>State provides</td>
</tr>
<tr>
<td>PA Announcer</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td></td>
<td>✓</td>
<td></td>
<td>$1000</td>
</tr>
<tr>
<td>Police</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>$1000</td>
</tr>
<tr>
<td>EMS/ Ambulance</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Athletic Trainer</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>19 hrs * $35 per hr. = $665</td>
</tr>
<tr>
<td>Custodial/ Cleaning</td>
<td>✓</td>
<td></td>
<td></td>
<td>$3,003</td>
</tr>
<tr>
<td>Tech Support</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Golf Carts/ ATVs</td>
<td>✓</td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Portable bathrooms</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>$1,203</td>
</tr>
<tr>
<td>Stagehands/ Union Fee</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Please list other items below</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Parking Attendants</td>
<td>✓</td>
<td></td>
<td></td>
<td>Done by boosters</td>
</tr>
</tbody>
</table>

**COST:** $

*Contributions/ Donations - $ Please denote on Page 9

**TOTAL COST:** = $6,865.00 Payable by NYSPHSAA

*Contributions/ Donations are not considered "NYSPHSAA Sponsorships."
**CONTRIBUTIONS/ DONATIONS:**
Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all “sponsorships” associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment “B”)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donation of sound system</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Parking attendants from Booster club</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Course set-up &amp; tear down</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Course Marshals</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Does the Facility/Venue have a Per-ticket sold fee? Yes [ ] No [☑] If yes, amount $______

Does the Facility/Venue have a Credit Card fee? Yes [ ] No [☑] If yes, amount %______

Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

- **Ticket Takers:** $15 Per hour
- **Ticket Seller:** $15 Per Hour
- **PA Announcer:** $30 Per game (Team)/ $15 per hour (Individual)
- **Scoreboard Operator:** $30 Per game (Team)/ $15 per hour (Individual)
- **Athletic Trainer:** $35 Per hour
FACILITY:
Total Seating Capacity: N/A
  Chair back seating? Yes □ No □ Some □
  Handicap seating? Yes □ No □ N/A □
Ability to charge admission? Yes □ No □
Separate entrance available for teams/ coaches? Yes □ No □
Area for vendor set-up? Yes □ No □
  Any limitations for vendor set up?

Number of Parking Spaces available onsite: 850+
Additional parking available near the site/ facility? Yes □ No □
  If "Yes" number of parking spaces: ________
VIP parking in designated area? Yes □ No □
Team Bus parking designated area onsite? Yes □ No □
  If "Yes" how many spots: _____ Current bus garage moving off site 9/2019
  If "No" how far is the designated team bus parking area: _____ miles
Broadcast ready? Yes □ No □
WiFi? Yes □ No □
Media accommodations? Yes □ No □
  If "Yes" please describe:
  Access to school classrooms as needed

Number of team locker rooms available for use: 2
  - Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of officials/ referee locker rooms available for use: 0
  - Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of restrooms at facility: 7
Would there be a designated "hospitality" area for NYSPHSAA use? Yes □ No □
Catering Service availability: Yes ☑️ No ☐

Concession availability: Yes ☑️ No ☐

Will facility have staff available to assist with hanging of Championship banners? Yes ☑️ No ☐

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:
Facility is a school campus so these regulations are already in place.

Facility Photos/ Diagram
ATTACHMENT “C”- Please attach any photos or diagrams of the site/ facility.

Emergency Policy
NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

Event is scheduled to be held on a school campus. The school used for the competition has AED’s available at various location per state requirements. Additional AED will be with trainer. The Greater Baldwinsville Ambulance will be-notified of the event. They are located 0.50 miles from the facility and will be able to handle any emergency needs. The XC course is located at Durance Junior High School and shelter will be available in the school if the need arises.
MISCELLANEOUS:

Event/ Tournament Director:
Name: Jason Glashauser
Position (i.e. coach, athletic director, facility manager, etc.) Coach
Telephone Number: 315.378.9075
E-Mail: jglishauser@bville.org

Person available to answer questions during bid opening:
Name: Jason Glashauser
Phone #: 315.378.9075

Has this facility hosted a cross country invitational in the past? Yes X No
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track</td>
<td>Arcaro Coed Meet</td>
<td>2018</td>
</tr>
<tr>
<td>Cross Country</td>
<td>66th B’Ville Invite</td>
<td>2017-18</td>
</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:
None known at this time.

Describe promotional activities to be conducted for this event:
Website & social media.
Volunteerism:

Describe the volunteerism for this event; 100 volunteers are preferred for this event. Local committees are also needed for:

1. Finance
2. Programs/History Booklet Sales
3. Program Information
4. Athlete Meals
5. Coordinator/Host Dinner
6. Lodging
7. First Aid
8. Course
9. Start/Finish
10. Officials
11. Concessions
12. Fluids
13. Parking
14. Custodial
15. Results
16. Awards Venue
17. Media
18. Athlete Gear
19. Tents
20. Golf Carts/ATVs
21. Opening Ceremony
22. Communications

We typically have large teams (50+ varsity boys, 30+ varsity girls and 30+ modified) with parents willing to volunteer and to support our program. We host a large XC invitational every September that is supported by our parents and community. Our invite averages 60 schools and over 2200 registered runners each year.

Baldwinsville Harriers (The booster club that supports all B'ville running programs), the Baldwinsville Teachers Association, and the Baldwinsville Runners will assist in providing ample volunteers to run the event. We will provide volunteers for Course set up and tear down, program sales, start and finish line crews, course marshalls, parking attendants, concessions, results and awards, shirt sales, coordination of setting up of tents, operation of ATV carts.

XC Coaching staff will provide assistance in coordination of financial arrangements, meals, lodging, coordination of a trainer on site, arrangement for custodial and grounds staffing, media and communications.
Please list any other pertinent information pertaining to this proposal:

Baldwinsville is willing to host this meet in any or all of the bid years (2020, 2021, and/or 2022)

Venue is centrally located with easy access to the NYS Thruway, 690, and 81.

B'ville has hosted a large invitational every year (2018 is the 67th annual) with over 2500+ runners from over 60 schools (150+ teams). Some races have had over 400 runners with little difficulty.

The course is very spectator friendly. The runners may be viewed 5 different places with minimal movement. These locations are on paved roads so they are handicap accessible.

The course is 100% grass and trail. The finish area is near pavement and is capable of having multiple cars and tents set up that do not interfere with the course. Directly behind the finish area is a practice field that can be used for additional tents if needed. The inner bus circle near the start line provides ample places for teams to set up tents as needed.

Multiple on-site parking lots. The B'ville main campus has 3 schools (Baker High School, Durgee Junior High School, and Elden Elementary School) each with their own parking lot. There also is a stadium with 2 attached parking lots. The parking on campus is able to host events with 3000+ spectators. The current transportation facility housing all busses and bus driver parking is moving off campus to another location 9/2019. This will allow for additional spectator and ample bus parking on-site with no need to use off campus parking. The campus has 2 entrances, one will be used for busses only and one will be used for spectators with admission collected at the entrance. The bus entrance has a direct path to the cross country trails, a bus circle to route busses to the on-site parking area. The spectator entrance will allow cars access to all parking areas and a way to drop off those needed assistance close to the start finish area. There is a paved area from drop off location to the start and finish area making access to the course handicap accessible.

When hosting invitationals, the school set up allows for an area to sell merchandise (T-shirts etc) and a separate area for concessions that are easily accessible to the start finish area.

Several rooms in the school can be made available for meeting as needed.

Cafe has a stage and sound system that can be used is need arises.
ENDORSEMENT SIGNATURES

NYSPHSAA

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: 3
Name: John Rathbone
Signature: [Signature]
Date: 7/31/18

Facility Manager or Superintendent of Schools
Name: Matthew J. McDonald
Signature: [Signature]
Date: 7/31/18

Application Completed by:
Section: 3
Name: Jason Blushouse
Organization/Section/School: Baldwinsville XC
Address: 24 E. Oneida Street
          Baldwinsville, NY 13013
(Street)
(City, Zip)
Signature: [Signature]
Date: 7/31/18

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nyphsaa.org
☑ Completed application; must be sent in a sealed envelope by specified deadline (date/ time)

☑ Provide a minimum of 40 copies of the bid

☑ Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

☑ Attachment B (Contributions/ Donations) Pg. 9

☑ Attachment B (Facility Photos/ Diagram) Pg. 11

☑ Endorsement signatures
July 31, 2018

Robert Zayas
8 Airport Blvd
Latham, New York 12110

Dear Robert,

Section III Athletics is proud to join Baldwinsville High School and their Local Organizing Committee by inviting the New York State Public High School Athletic Association Cross Country Committee to consider holding your state championships in Section III for the 2020, 2021, & 2022 seasons.

We are highly enthusiastic about this event and we are confident that you will find everything in Central New York that you need for outstanding competition. From our athletic venues, cost of housing and meals, experience and expertise of volunteers to our central location, our area and organizing committee has exactly what you are looking for.

The fact that we have successfully hosted these types of events a number of times gives us great confidence in encouraging you to bring this championship back to Section III. Should you choose Baldwinsville High School for your competition, I will commit the total and complete support of the 105 schools within Section III. Our knowledgeable volunteers could provide you with the highest level of organization, attention to detail and experience and competence to assure the New York State Public High School Athletic Association Cross Country Committee a high quality and smooth running competition.

Thank you in advance and we look forward to working with you again.

Sincerely,

John Rathbun
Executive Director

Cc: Chris Campolieta

www.section3.org
July 28, 2018

To whom it may concern

Please accept this letter that The Red Mill Inn, 4 Syracuse Street, Baldwinsville, NY 13027 can reserve the following on November 14, 2020, November 13, 2021, and November 12, 2022:

- 30 Guest rooms for the NYS Cross Country Championships. Property has free WIFI, complimentary Continental breakfast, and free parking
- Rate for all rooms is $89 plus 13% tax unless schools are exempt

Please note also that our property does have a banquet facility which can accommodate up to 120 people to cater any functions or meals that will be needed. There is a fee of $200 to rent to banquet facility and would be available all dates

Respectfully,

Jimmy Wulforst - General Manager
Mr. Jason Glashauser:

Thank you so much for stopping into the Clarion Inn and Suites and inquiring on potential accommodations the weekend of November 13th and 14th 2020. We would be honored and delighted to be able to host your group of 30 rooms or more and we would be able to set up a group rate of $65.99 + tax for this group. Our hotel currently does have a larger banquet facility capable of holding events for as many as 250 people or even splitting the main room up into three separate rooms with dividing doors. We are currently capable of catering as we have our own kitchen inside the hotel and we have catered multiple events just this year such as weddings, graduations, lunch buffets, and even breakfast and dinners for the Section VI High School Track and Field we had stay with us this past June. Pricing on the banquet facility is very dependent on what exactly is needed and usually food pricing is based per person. However just renting the banquet space for that weekend and seeing how you would have rooms staying here could be a discounted rate of $200 + tax and 19% service fee which usually includes tables, chairs, banquet tables set up. You are always allowed to have outside catering brought in as well. Our hotel does have much to offer such as free car, truck, or bus parking, free Wi-Fi, free breakfast each morning normally between 7AM-10AM but can adjust the times if need be, a fitness center, business center, guest laundry facility. Thank you so much again and if there is anything I can do to help selling the idea of having Baldwinsville host this great event please let me know either though email or call the hotel directly with the above information. I look forward to hearing back from you!
Mr. Jason Glashauser:

Thank you so much for stopping into the Microtel Inn and Suites inquiring on potential accommodations the weekend of November 13th and 14th 2020. We would be honored and delighted to be able to host your group of 30 rooms or more and we would be able to set up a group rate of $59.99 + tax for this group. Our hotel has a smaller banquet facility capable of holding about 30 people which we could rent out for $150 + tax and service fee. However catering is not an option for this hotel but bringing in your own catering is allowed. Our hotel is a very comfortable and close place to stay only about five minutes from Baldwinsville High School and we do offer free car, truck and bus parking, free Wi-Fi, and a free breakfast in the morning. Thank you so much for stopping in and if you have any future questions the best way to get a hold of me is by email as I am not always at this hotel. I hope to hear back from you soon!
We at Suite Hospitality Management Company would like to extend a $99.00 rate at all 4 of our IHG properties for the hosting of the NYS Cross Country Championships at Durgee Jr. High School.

At all 3 of our Holiday Inn Express properties we can accommodate 30 rooms, for any of the selected November dates, and years. Our closest property is our HIE in Warners NY, but we can also accommodate, officalls and spectators. We have many great amenities all all our Express properties.

- Complimentary Express Start Hot Breakfast
- Complimentary WIFI
- Access to our indoor pool and fitness center
- Bus Parking
- Shuttle service 3 miles around each property

Candlewood Suites is our extended stay property at the Syracuse Airport. We also provide our excellent service, as well as a different kinds of amenities. We have a little something for everyone!

- Kitchen in every room
- Access to our lending locker for DVDs, board games, and special cookware
- Complimentary WIFI
- Gas grills in an outside gazebo
- Access to our Candlewood Cupboard with items available for purchase.
- Shuttle Service to Destiny USA, as well as 3 miles around the hotel.
We would love to be the host hotel at any of our properties. Please feel free to contact me at the information below with any questions I can help with.

Yours Truly in Hospitality,

Frankie Yaple
Regional Sales Director
Suite Hospitality Management
RSD@Suitehm.com
315-949-0006
<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clarion Inn &amp; Suites Fairgrounds</td>
<td>100 Farrell Rd, Bldg A, Syracuse NY 13209</td>
<td>(315)-457-8700</td>
</tr>
<tr>
<td>Holiday Inn Express Fairgrounds</td>
<td>6946 Winchell Rd, Warners NY 13164</td>
<td>(315)-701-5000</td>
</tr>
<tr>
<td>Comfort Inn Fairgrounds</td>
<td>7010 Interstate Island Rd, Syracuse, NY 13209</td>
<td>(315) 453-0045</td>
</tr>
<tr>
<td>Hampton Inn Syracuse Clay</td>
<td>3948 NY-31, Liverpool, NY 13090</td>
<td>(315) 622-3443</td>
</tr>
<tr>
<td>Microtel Inn &amp; Suites by Wyndham Baldwinsville/Syracuse</td>
<td>131 Downer St, Baldwinsville, NY 13027</td>
<td>(315) 352-1003</td>
</tr>
<tr>
<td>Holiday Inn Syracuse-Liverpool-Exit 37</td>
<td>441 Electronics Pkwy, Liverpool, NY 13088</td>
<td>(315) 457-1122</td>
</tr>
<tr>
<td>Best Western The Inn at the Fairgrounds</td>
<td>670 State Fair Blvd, Syracuse, NY 13209</td>
<td>(315) 484-0044</td>
</tr>
<tr>
<td>Fairfield Inn by Marriott Syracuse Clay</td>
<td>3979 NY-31, Liverpool, NY 13090</td>
<td>(315) 622-2576</td>
</tr>
<tr>
<td>Super 8 by Wyndham Liverpool/Clay/Syracuse Area</td>
<td>7360 Oswego Rd, Liverpool, NY 13090</td>
<td>(315) 748-5287</td>
</tr>
<tr>
<td>Best Western Plus Liverpool-Syracuse Inn &amp; Suites</td>
<td>136 Transistor Pkwy, Liverpool, NY 13088</td>
<td>(315) 701-4400</td>
</tr>
<tr>
<td>Staybridge Suites Syracuse (Liverpool)</td>
<td>439 Electronics Pkwy, Liverpool, NY 13088</td>
<td>(315) 457-1900</td>
</tr>
<tr>
<td>Knights Inn Syracuse/Liverpool</td>
<td>430 Electronics Pkwy, Liverpool, NY 13088</td>
<td>(315) 453-6330</td>
</tr>
<tr>
<td>Comfort Inn &amp; Suites Airport</td>
<td>6701 Buckley Rd, Syracuse, NY 13212</td>
<td>(315) 457-4000</td>
</tr>
<tr>
<td>Hampton Inn &amp; Suites Syracuse North Airport Area</td>
<td>1305 Buckley Rd, Syracuse, NY 13212</td>
<td>(315) 457-9900</td>
</tr>
<tr>
<td>Maplewood Suites Extended Stay - Syracuse/Airport</td>
<td>400 7th N St, Liverpool, NY 13088</td>
<td>(315) 451-1511</td>
</tr>
<tr>
<td>Super 8 by Wyndham Liverpool/Syracuse North Airport</td>
<td>421 7th N St, Liverpool, NY 13088</td>
<td>(315) 451-8888</td>
</tr>
<tr>
<td>Tru by Hilton Syracuse North Airport Area</td>
<td>417 7th N St, Liverpool, NY 13088</td>
<td>(315) 457-0101</td>
</tr>
</tbody>
</table>
B’VILLE XC COURSE PARKING & TRAFFIC FLOW

- Spectators will enter B’ville campus from Virginia Street entrance and can park in any of the orange areas. Approximately 875 spots on campus.
- Busses will enter B’ville campus from Albert Palmer lane entrance. Busses will follow Albert Palmer lane and enter the Durgee bus loop. Athletes will be dropped off in the bus loop and then busses will park in any of the yellow areas. Currently those areas house the B’ville bus fleet (Approx 100 busses) and parking for the bus drivers (120+ spots). All the busses will be moving to new facility 9/2019.
- The road at the end of the Durgee bus loop will be closed to keep busses and spectators parking areas separated. There is enough room at the end of the sidewalk so spectators needing handicap accessibility can be dropped off.
- VIP parking will be in the Durgee bus loop.