NYSPHSAA
State Championship
Site/ Facility Bid

BOYS GOLF

2020, 2021, 2022

The College Golf Course at Delhi

Venue Name

Delhi, NY 13753

Location

Due Date/ Time: Sept. 13, 2019 @ 10:00 AM

* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 5 copies of the bid)
BID INFORMATION:
BID RELEASE DATE: Monday, August 5, 2019

BID RETURN DUE DATE/ TIME: Sept. 13, 2019 @ 10:00 AM
* All bids must be delivered in a sealed envelope to:

    NYSPIHSA
    Attn: Championship Site Bid (Boys Golf)
    8 Airport Park Blvd.
    Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: Sept. 16, 2019

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: Oct. 10, 2019
Thank you for your interest in hosting the New York State Public High School Athletic Association’s Boys Golf Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

**PROCESS:**
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/ Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/ Central Committee will approve all State Championship sites/ facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/ Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) 3 (acceptable) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Size/ Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/ Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions
- Location

*Note:* qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
BOYS GOLF

EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA BOYS Golf Championships are scheduled for the following dates:

Week #48 (NYSPHSAA Calendar)       June 6-8, 2020
Week #48 (NYSPHSAA Calendar)       June 5-7, 2021
Week #48 (NYSPHSAA Calendar)       June 4-6, 2022

The NYSPHSAA Boys Golf Championships will last 3 day(s).

The approximate start/end times are as follows:
Set Up & Practice Round: 8:00 AM-6:00 PM
Day 1: 7:00 AM-7:00 PM
Day 2: 7:00 AM-7:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>200 (approximate)</td>
<td>Cornell University</td>
<td>100</td>
</tr>
<tr>
<td>2017</td>
<td>200 (approximate)</td>
<td>Cornell University</td>
<td>100</td>
</tr>
<tr>
<td>2016</td>
<td>200 (approximate)</td>
<td>Cornell University</td>
<td>100</td>
</tr>
<tr>
<td>2015</td>
<td>200 (approximate)</td>
<td>Cornell University</td>
<td>100</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
Athletes: 100 + Coaches
Officials: 10

ACCOMMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
Day Before: 75 Hotel Room Nights
EVENT:
To host this event, the site/facility must have:
- 18-hole golf course

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)
SITE LOCATION:
Section: 4 Venue Name: The College Golf Course City: Delhi, NY

Number of restaurants within a 10 miles radius of venue: 10
Number of hotels within a 10 mile radius of venue: 8
Number of hotel rooms within a 10 mile radius of venue: 70

Site/ Facility Distance:
From Section VI office 355 Harlem Road West Seneca, NY 14224 MILES: 255
From Section XI office 180 E. Main Street, Suite 302 Smitont, NY 11787 MILES: 195
From NYSFHSAA 8 Airport Park Blvd. Latham, NY 12110 MILES: 85

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of List Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUNY Delhi Residence Halls</td>
<td>$ 49 pp</td>
<td>✓</td>
<td>50</td>
<td></td>
<td></td>
<td>2016</td>
</tr>
<tr>
<td>(also see Appendix A)</td>
<td>$ 41 pp</td>
<td>✓</td>
<td>100</td>
<td></td>
<td></td>
<td>2016</td>
</tr>
<tr>
<td>20-1 Comp rate</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional lodging list included in Appendix</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ATTACHMENT "A" Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSFHSAA requires a 30-1 comp room ratio.

Banquet Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)- Yes ✓ No ☐

Cost of banquet facility: $ Included in facility fee
PROPOSED CHAMPIONSHIP COST:

* Please list all related championship costs to be paid by NYSPHSAA.

<table>
<thead>
<tr>
<th>Item</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>Facility Rental: $3000 (see appendix A for details)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Set Up</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Take Down</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Utilities</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td></td>
<td></td>
<td>✓</td>
<td>Amount: $yanmate</td>
</tr>
<tr>
<td>Staff/ VIP Parking</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Video Board Usage</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Spotlight</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Tables</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Chairs</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Risers/ Stage</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Fire inspection</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Ticket Takers</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td># of Ticket Takers: ynnmate</td>
</tr>
<tr>
<td>Ticket Sellers</td>
<td></td>
<td></td>
<td>✓</td>
<td># of Ticket Sellers: ynnmate</td>
</tr>
<tr>
<td>Box Office Staff</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Ushers</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>PA Announcer</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>EMS/ Ambulance</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Athletic Trainer</td>
<td>✓</td>
<td></td>
<td></td>
<td>available up to 6 hrs per tournament dis: 18 hrs total; cost: $1440</td>
</tr>
<tr>
<td>Custodial/ Cleaning</td>
<td>✓</td>
<td></td>
<td></td>
<td>included</td>
</tr>
<tr>
<td>Tech Support</td>
<td>✓</td>
<td></td>
<td></td>
<td>included- please provide specific needs</td>
</tr>
<tr>
<td>Video Operator</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Scoreboard Operator</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Stagehands/ Union Fee</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

**Please list other items below**

<table>
<thead>
<tr>
<th>Item</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>Available at a per person rate (see Appendix A)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meals/ Banquet</td>
<td>✓</td>
<td></td>
<td></td>
<td>Available at a per person rate (see Appendix A)</td>
</tr>
<tr>
<td>Banquet Facility</td>
<td>✓</td>
<td></td>
<td></td>
<td>Use of banquet facility is included in facility rental</td>
</tr>
<tr>
<td>Golf Rates</td>
<td></td>
<td></td>
<td>✓</td>
<td>Available at $70/ pp for 3 rounds (see Appendix A)</td>
</tr>
</tbody>
</table>

**COST:** $4440

*Contributions/ Donations = $TBD Please denote on Page 9

**TOTAL COST:** = $4440 Payable by NYSPHSAA

*Contributions/ Donations are not considered "NYSPHSAA Sponsorships."
*CONTRIBUTIONS/ DONATIONS:

Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all "sponsorships" associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment &quot;B&quot;)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will solicit local donors upon securing bid</td>
<td>$</td>
<td></td>
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<tr>
<td>$</td>
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</tbody>
</table>

Does the Facility/Venue have a Per-ticket sold fee? Yes □ No ☑ If yes, amount $__

Does the Facility/Venue have a Credit Card fee? Yes □ No ☑ If yes, amount %__

Pay rates determined by NYSPHSAA for personnel checked "NO" on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

Ticket Takers: $15 Per hour
Ticket Seller: $15 Per Hour
PA Announcer: $30 Per game (Team)/ $15 per hour (Individual)
Scoreboard Operator: $30 Per game (Team)/ $15 per hour (Individual)
Athletic Trainer: $35 Per hour
FACILITY:
Total Seating Capacity: n/a
   Chair back seating? Yes □ No □ Some □ N/A □
   Handicap seating? Yes □ No □
Ability to charge admission? Yes □ No □
Separate entrance available for teams/ coaches? Yes □ No □
   Area for vendor set-up? Yes □ No □
   Any limitations for vendor set up?
    Please confirm needs prior to event

Number of Parking Spaces available onsite: 75
Additional parking available near the site/ facility? Yes □ No □
   If “Yes” number of parking spaces: 150
VIP parking in designated area? Yes □ No □
Team Bus parking designated area onsite? Yes □ No □
   If “Yes” how many spots: ______
   If “No” how far is the designated team bus parking area: 0.25 miles

Broadcast ready? Yes □ No □
WiFi? Yes □ No □
Media accommodations? Yes □ No □
   If “Yes” please describe:

Number of team locker rooms available for use: 0
   - Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of officials/ referee locker rooms available for use: 0
   - Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of restrooms at facility: 7
Would there be a designated “hospitality” area for NYSPHSAA use? Yes □ No □
Catering Service availability: Yes ☑  No □

Concession availability: Yes ☑  No □

Will facility have staff available to assist with hanging of Championship banners? Yes ☑  No □

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

The College Golf Course has an associated restaurant and bar which would be open during tournament hours. There would be no promotion or advertisement of alcohol or tobacco. Appropriate signage would be in place.

Facility Photos/ Diagram
ATTACHMENT: Please attach any photos or diagrams of the site/facility.

Emergency Policy
NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

SUNY Delhi holds high standards regarding safety of students and all members of the public that attend College sanctioned events. University Police would be on duty and patrolling throughout the tournament hours. AED’s are available at all campus facilities.
MISCELLANEOUS:
Event/ Tournament Director:       
Name: Dave Arehart          
Position (i.e. coach, athletic director, facility manager, etc.) General Manager, The College Golf Course at Delhi
Telephone Number: 607-746-4791
E-Mail: arehardt@delhi.edu

Person available to answer questions during bid opening:
Name: Glenda Roberts          
Phone #: 607-746-4548

Has this facility hosted a NYSPHSAA event in the past? Yes ___ No ___
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf</td>
<td>NYSPHSAA Girls HS Golf Championship</td>
<td>2011-2014</td>
</tr>
<tr>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:
None that are known at time of submission

Describe promotional activities to be conducted for this event:
SUNY Delhi’s Office of Marketing and Communications will promote this event through digital, print and local media to the surrounding communities and NY State schools.
Volunteerism:

Describe the volunteerism for this event:

SUNY Delhi has multiple areas that would be directly involved in the management of this event. The College Golf Course at Delhi staff would be directly involved in the logistics and production of this event. Academic areas (Golf and Sports Turf Management, Professional Golf Management, and Sports Management) would engage faculty, staff, students, and alumni to assist and promote this event. The Office of Outreach and Workforce Development would be directly involved with tournament logistics. Other areas such as Athletics, University Police, Dining Services, Residence Life, and Student Life would all also be involved in the orchestration and management of this event.
Please list any other pertinent information pertaining to this proposal:

SUNY Delhi proposes a comprehensive package which includes facility use, parking, security, dining and banquet facilities, and overnight accommodations for players and coaches. The venue would be centrally located in NY and all events would be within very limited distances to facilitate easy transportation and maximize tournament time. Please see the appendix describing the proposed package arrangements for more details regarding what SUNY Delhi can offer for this event.
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: IV
Name: Ben Nelson

Signature: [Signature]
Date: [Date]

Facility Manager
Name: David Arehart

Signature: [Signature]
Date: 9/12/2019

Application Completed by:
Section:
Name: David Arehart
Organization/Section/School: SUNY Delhi/The College Golf Course at Delhi

Address: 454 Delhi Drive
Delhi, NY 13753

Signature: [Signature]
Date: 9/12/2019

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
NYSPHSAA CHAMPIONSHIP BID
CHECKLIST

☑ Completed application; must be sent in a sealed envelope by specified deadline (date/time)

☑ Provide a minimum of 20 copies of the bid

☑ Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

☐ Attachment B (Contributions/Donations) Pg. 9

☑ Attachment B (Facility Photos/Diagram) Pg. 11

☑ Endorsement signatures
ENDORSEMENT SIGNATURES

NYSPHSAA

The following officials/ representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: IV
Name: BEN NELSON
Signature: ____________________________
Date: 9/10/19

Facility Manager
Name: ________________________________
Signature: ____________________________
Date: ______________

Application Completed by:
Section: __________
Name: ________________________________
Organization/ Section/ School: ________________________________
Address: __________________________________________
           (Street)
           __________________________________________
           (City, Zip)
Signature: ____________________________
Date: ______________

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
NYSPHSAA State Boy’s Golf Championship Proposal

Contracting Organization:  NYSPHSAA
Address:  8 Airport Park Blvd. Latham, NY 12110
Contact:  Championship Site Bid (Boys Golf)
Date and Time:  June 6 – 8, 2020, June 5 – 7, 2021, June 4 – 6, 2022

- Set Up & Practice Round Time:  8:00am – 6:00pm
- Day 1 Tournament Play  7:00am – 7:00pm
- Day 2 Tournament Play  7:00am – 7:00pm

Location:  The College Golf Course at Delhi, SUNY Delhi Campus and Residence Halls

SUNY Delhi Contact:
David Arehart, PGA, General Manager, The College Golf Course at Delhi  Phone:  607-746-4791
Glenda Roberts, Director of Outreach & Workforce Development  Phone:  607-746-4548

Cost:
Golf Course Fees:  $70/person for 3 rounds
Meals:  (anticipated 5% increase for years 2 and 3)
- $8.50/person/day - Continental Breakfast at The College Golf Course at Delhi
- $11.75/person/day - Boxed Lunch at The College Golf Course at Delhi
- $16.50/person/day - Dinner on SUNY Delhi Campus
- $25.00/person - Formal Banquet on SUNY Delhi Campus
- Pricing is for Athletes, Coaches and Officials Only

Lodging:
SUNY Delhi Residence Hall -  includes Wifi
- $49.00 – Single Occupancy/ night with linens
- $41.00 – Per Person/Double Occupancy/ night with linen
- For every 20 rooms/1 room free
- Pricing is for Athletes, Coaches and Officials Only
• Coaches may be housed in separate building from athletes if requested, adult supervision required in Residence Hall where Athletes are housed.
• Attached is a listing of accommodations for parents and spectators supplied by the Delaware County Chamber of Commerce.

Facilities:
Facility charge - $3,000
Facility Charge Includes:
• Facility Rental; Banquet Facility Use
• Set Up/Tear Down
• Utilities
• Parking
• Internet Access
• Tents for Starters and Scoring Table
• Tables/Chairs
• Security
• EMS
• Custodial/Cleaner
• Volunteers – SUNY Delhi PGM Program, Turf Management Program, Community Members

Athletic Trainer:
SUNY Delhi can provide an Athletic trainer for six hours per day at a cost of $80/hour.
Total cost = $1440

Please be advised that alcohol will not be allowed on the SUNY Delhi campus. Alcohol service at the golf course will be limited to the bar and restaurant area. Appropriate signage will be posted.