NYSPHSAA
State Championship
Site/ Facility Bid

EAST FOOTBALL SEMIFINALS
2019, 2020 & 2021

Dietz Stadium
Venue Name

Kingston, NY
Location

Due Date/ Time: March 27, 2018 @ 10:00 AM
* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
BID INFORMATION:
BID RELEASE DATE: February 5, 2018

BID RETURN DUE DATE/ TIME: March 27, 2018 @ 10:00 AM
* All bids must be delivered in a sealed envelope to:
  NYSPHSAA
  Attn: Championship Site Bid (Football East Semifinals)
  8 Airport Park Blvd.
  Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: March 27, 2018 @ 10:00 AM

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: May 4, 2018
NYSPHSAA

Championship Site Bid

Football East Semifinals

Thank you for your interest in hosting the New York State Public High School Athletic Association’s Football East Semifinals. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

PROCESS:

All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/Central Committee will approve all State Championship sites/facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) 3 (acceptable) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Size/Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions
- Location

Note: qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
Football East Semifinals

EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA Football East Semifinals are scheduled for the following dates:

- Week #20 (NYSPHSAA Calendar)   November 22-23, 2019
- Week #21 (NYSPHSAA Calendar)   November 20-21, 2020
- Week #21 (NYSPHSAA Calendar)   November 19-20, 2021

The NYSPHSAA Football East Semifinals will last 2 day(s).

The approximate start/ end times are as follows:
- Set Up: Noon day before
- Day 1: 7:00 AM-11:00 PM
- Day 2: 7:00 AM-11:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>3,203</td>
<td>Middletown H.S.</td>
<td>20</td>
</tr>
<tr>
<td>2016</td>
<td>4,262</td>
<td>Dietz</td>
<td>0</td>
</tr>
<tr>
<td>2015</td>
<td>4,808</td>
<td>Dietz</td>
<td>0</td>
</tr>
<tr>
<td>2014</td>
<td>4,106</td>
<td>Dietz</td>
<td>0</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
- Athletes: 550
- Teams: 10
- Officials: 15

ACCOMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
- Day Before: 0-30 Hotel Room Nights
EVENT:

TO HOST THIS EVENT THE SITE / FACILITY MUST:

1. Have Stadium Lights
2. A plan for snow removal

Dietz Stadium has Stadium Lights.

Dietz Stadium has a snow removal plan that has been utilized three times during Football playoffs successfully removing snow from both the field and grandstands.
SITE LOCATION:
Section: 9  Venue Name: Dietz Stadium  City: Kingston

Number of restaurants within a 10 miles radius of venue: 27

Number of hotels within a 10 mile radius of venue: 6

Number of hotel rooms within a 10 mile radius of venue: 683

Site/ Facility Distance:
From Section VI office  From Section XI office  From NYSPHSAA
355 Harlem Road  180 E. Main Street, Suite 302  8 Airport Park Blvd.
West Seneca, NY 14224  Smithtown, NY 11787  Latham, NY 1210
MILES: 341  MILES: 135  MILES: 65

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best Western</td>
<td>$ 119</td>
<td>✓</td>
<td>208</td>
<td>88</td>
<td>120</td>
<td>2015</td>
</tr>
<tr>
<td>Quality Inn/Suites</td>
<td>$ 109</td>
<td>✓</td>
<td>121</td>
<td>21</td>
<td>100</td>
<td>2012</td>
</tr>
<tr>
<td>Residence Inn</td>
<td>$ 129</td>
<td>✓</td>
<td>81</td>
<td>20</td>
<td>61</td>
<td>2016</td>
</tr>
<tr>
<td>Holiday Inn</td>
<td>$ 149</td>
<td>✓</td>
<td>89</td>
<td>35</td>
<td>54</td>
<td>2016</td>
</tr>
<tr>
<td>Super Eight Kingston</td>
<td>$ 75</td>
<td>✓</td>
<td>84</td>
<td>45</td>
<td>39</td>
<td>2016</td>
</tr>
</tbody>
</table>

ATTACHMENT “A”- Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSPHSAA requires a 30-1 comp room ratio.

Banquet Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)- Yes ✓  No □

Cost of banquet facility: $25-39/person
## Proposed Championship Cost:

*Please list all related championship costs to be paid by NYSPHSAA.*

<table>
<thead>
<tr>
<th>Item</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>Notes &amp; Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Set Up</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take Down</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td></td>
<td>✓</td>
<td></td>
<td>Amount: $</td>
</tr>
<tr>
<td>Staff/VIP Parking</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video Board Usage</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spotlight</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tables</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chairs</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risers/Stage</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire inspection</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ticket Takers</td>
<td>✓</td>
<td></td>
<td></td>
<td># of Ticket Takers: 4</td>
</tr>
<tr>
<td>Ticket Sellers</td>
<td>✓</td>
<td></td>
<td></td>
<td># of Ticket Sellers: 2</td>
</tr>
<tr>
<td>Box Office Staff</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ushers</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA Announcer</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td>✓</td>
<td></td>
<td></td>
<td>5 per game</td>
</tr>
<tr>
<td>Police</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMS/Ambulance</td>
<td>✓</td>
<td></td>
<td></td>
<td>$100 per hour</td>
</tr>
<tr>
<td>Athletic Trainer</td>
<td>✓</td>
<td></td>
<td></td>
<td>$30 per hour</td>
</tr>
<tr>
<td>Custodial/Cleaning</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tech Support</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video Operator</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scoreboard Operator</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stagehands/Union Fee</td>
<td>✓</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Please list other items below</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Chairman and Staff</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>COST:</strong></td>
<td>$3000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>Contributions/Donations</em></td>
<td>-$10,500.00</td>
<td></td>
<td></td>
<td>Please denote on Page 9</td>
</tr>
<tr>
<td><strong>TOTAL COST:</strong></td>
<td>= $0.00</td>
<td></td>
<td></td>
<td>Payable by NYSPHSAA</td>
</tr>
</tbody>
</table>

*Contributions/Donations are not considered "NYSPHSAA Sponsorships."
*CONTRIBUTIONS/ DONATIONS:
Please list all contributions/ donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/ donations. NYSPHSAA shall handle all “sponsorships” associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSN Sports</td>
<td>$ 3000.00</td>
<td>✔</td>
</tr>
<tr>
<td>Local Union 17</td>
<td>$ 3000.00</td>
<td>✔</td>
</tr>
<tr>
<td>Ulster County</td>
<td>$ 22500.00</td>
<td>✔</td>
</tr>
<tr>
<td>RSS Agency Rich Siegel</td>
<td>$ 1500.00</td>
<td>✔</td>
</tr>
<tr>
<td>Murphy Realty</td>
<td>$ 750.00</td>
<td>✔</td>
</tr>
<tr>
<td>Kingston Plaza, Brad Jordan</td>
<td>$ 750.00</td>
<td>✔</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
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<td></td>
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<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Total 3 year commitment</td>
<td>$ 31,500.00</td>
<td></td>
</tr>
<tr>
<td>Annual commitment</td>
<td>$ 10,500.00</td>
<td></td>
</tr>
</tbody>
</table>

Does the Facility/ Venue have a Per-ticket sold fee? Yes ☐ No ✔ If yes, amount $_______

Does the Facility/ Venue have a Credit Card fee? Yes ☐ No ✔ If yes, amount %_______

Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

Ticket Takers: $15 Per hour
Ticket Seller: $15 Per Hour
PA Announcer: $30 Per game (Team)/ $15 per hour (Individual)
Scoreboard Operator: $30 Per game (Team)/ $15 per hour (Individual)
Athletic Trainer: $35 Per hour
FACILITY:

Total Seating Capacity: 3000

Chair back seating? Yes ☑️ No ☐ Some ☑️
Handicap seating? Yes ☑️ No ☐ N/A ☐

Ability to charge admission? Yes ☑️ No ☐

Separate entrance available for teams/ coaches? Yes ☑️ No ☐

Area for vendor set-up? Yes ☑️ No ☐
Any limitations for vendor set up?
Limited space

Number of Parking Spaces available onsite: 300
Additional parking available near the site/ facility? Yes ☑️ No ☐
If “Yes” number of parking spaces: 500
VIP parking in designated area? Yes ☑️ No ☐
Team Bus parking designated area onsite? Yes ☑️ No ☐
If “Yes” how many spots: 8
If “No” how far is the designated team bus parking area: _____ miles

Broadcast ready? Yes ☑️ No ☐
WiFi? Yes ☑️ No ☐

Media accommodations? Yes ☑️ No ☐
If “Yes” please describe:
Press box and Dietz offices

Number of team locker rooms available for use: 2
- Do all locker rooms have showers and restroom facilities? Yes ☑️ No ☐

Number of officials/ referee locker rooms available for use: 1
- Do all locker rooms have showers and restroom facilities? Yes ☐ No ☑️

Number of restrooms at facility: 2

Would there be a designated “hospitality” area for NYSPHSAA use? Yes ☑️ No ☐
Catering Service availability: Yes ☑️ No ☐

Concession availability: Yes ☑️ No ☐

Will facility have staff available to assist with hanging of Championship banners? Yes ☑️ No ☐

All NYSFHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

There will be no visible signs at Dietz Stadium with advertisements relating to alcohol or tobacco.

Facility Photos/ Diagram

ATTACHMENT “C”- Please attach any photos or diagrams of the site/ facility.

Emergency Policy

NYSFHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

1. Public Address Announcer.

2. Paramedic on sidelines.

3. Ambulances on site.

4. Kingston police personnel on site for each game.

5. Designated First Aid area adjacent to the field.

6. Site emergency plan, attachment C.

7. Kingston Fire House is located adjacent to Dietz Stadium.
MISCELLANEOUS:

Event/ Tournament Director:
Name: John Ford
Position (i.e. coach, athletic director, facility manager, etc.) Site Chairman
Telephone Number: cell 845-594-8808
E-Mail: FordJohnford@aol.com

Person available to answer questions during bid opening:
Name: Rich Silverstein, Kingston Athletic Director
Phone #: 845-943-3736

Has this facility hosted a NYSPHSAA event in the past? Yes X No ___
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td>East Semi Finals</td>
<td>1992-2016</td>
</tr>
<tr>
<td>Football</td>
<td>Regionals</td>
<td>1988-2016</td>
</tr>
<tr>
<td>Track and Field</td>
<td>NYS Championships</td>
<td>1999-1990</td>
</tr>
<tr>
<td>Track and Field</td>
<td>NYS Championships</td>
<td>1998-1999</td>
</tr>
<tr>
<td>Track and Field</td>
<td>NYS Championships</td>
<td>2007</td>
</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:

Senate House Tours
Historical Downtown Buildings
Ulster Performing Arts Center concerts and shows

Describe promotional activities to be conducted for this event:

Local Media
City of Kingston website
Kingston City School District website
Ulster County Calendar website
Ulster Tourism website
Ulster County Chamber of Commerce website
Facebook
Twitter: KHS Athletic Department
Volunteerism:
   Describe the volunteerism for this event:

1. Mobile Life provides an ambulance, paramedic and EMT.

2. Best Western provides a complimentary room for officials to meet and shower.

3. Section 9 Football coaches, volunteers.
Please list any other pertinent information pertaining to this proposal:

1. Dietz Stadium is ideally located just off of the New York State Thruway. Its location is convenient for all Sections involved in the State Football Semi Finals. (Sections #1, #9, #2, #7 and #10).

2. Dietz Stadium has the best attendance records for the State Football Semifinals held in the East or the West, and this results in increased profits for NYSPHSAA.

3. Dietz Stadium has an experienced staff that has run the State Semi Finals successfully for twenty-four years.

4. Dietz Stadium will undergo renovations to the Locker Rooms, Public Rest Rooms and Press Box but should not impact its ability to host the State Football Semi Finals.

5. The Dietz Stadium surface was replaced in 2010 with a Field Turf surface. The home Grandstand was also refurbished in 2010.

6. Dietz Stadium is located within walking distance to two hotels and many restaurants.

7. Dietz Stadium has seating on both sides of the Stadium. The Home Grandstand seats approximately 2300 people along with handicapped chair-back seating, and with ample space for wheelchairs. The Visitors Grandstand has a seating capacity of approximately 600 people with additional portable stands seating approximately 200 people.

8. Dietz Stadium has had to deal with three snow events during the Football Playoffs. Dietz Stadium with help from the City of Kingston removed the snow from playing surfaces and grandstands.

9. Dietz Stadium has a large parking lot and parking is free.
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: 9
Name: [Signature]
Date: 3/19/18

Facility Manager
Name: Rick Tavares
Signature: [Signature]
Date: 3/12/18

Application Completed by:
Section: 9
Name: Rich Silverstein
Organization/Section/School: Kingston CSD, Section 9
Address: 403 Broadway
        Kingston, NY 12401
Signature: [Signature]
Date: 3/12/18

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
NYSPIHSAA CHAMPIONSHIP BID CHECKLIST

☐ Completed application; must be sent in a sealed envelope by specified deadline (date/time)

☐ Provide a minimum of 20 copies of the bid

☐ Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

☐ Attachment B (Contributions/Donations) Pg. 9

☐ Attachment B (Facility Photos/Diagram) Pg. 11

☐ Endorsement signatures
ATTACHMENT

A

HOTEL COMMITMENT LETTERS
March 5, 2018

Mr. John Ford
NYSPHSAA
114 Esopus Avenue

The Best Western Plus Kingston Hotel and Conference center can commit discounted sleeping rooms for the following dates for the NYSPHSAA Football Semi Finals.

Dates: November 22 & 23, 2019, November 20 & 21, 2020, November 19 & 20, 2021

Rate Per night: $119, Number of Rooms: 75: Singles - 10, Doubles - 65, Last Year of Renovation: 2015

The Best Western Plus offers a complimentary hot breakfast and complimentary Wi-Fi. We will offer one comp room for every 30 rooms utilized to NYSPHSAA.

Additionally the hotel has banquet space for a pre event banquet. Cost range from $25 - $39 per person

Debra Harris
BEST WESTERN PLUS Kingston Hotel and Conference Center
503 Washington Avenue
Kingston, NY 12401
845 338 0400
dharris@cooperhotels.com
www.bwpkingston.com
Rates for the Quality Inn & Suites, Kingston, NY are:

November 22 + 23, 2019: $109.00
November 20 + 21, 2020: $109.00
November 19 + 20, 2021: $109.00

If dates fluctuate in November, rates will be the same for that month.

Sincerely,

Andrew Clark
Manager
Quality Inn & Suites
114 Route 28
Kingston, NY 12401
845-339-3900 ext 281
Email: gm.ny306@choicehotels.com
March 1, 2018

To whom it may concern:
This letter is to confirm that the Super 8 Kingston, at 487 Washington Ave, will offer NYSPHSAA a rate of $75 plus tax per room. If 30 rooms are rented at this price, we will comp 1 room.

This contract is good for the dates below:
November 2019
November 2020
November 2021

Any further questions please contact me.
Thank you,

Amber Elethorp
General Manager
845-338-3078
amberelethorp.kingstonsuper8@gmail.com

3/1/18
Kingston Residence Inn would like to bid for participation in the NYSPHSAA conference and can offer a discounted rate. The discounted rate will be 15% off of our Best Available Rate at the time of booking. This can attribute for the 2019, 2020 & 2021 seasons. The rate quoted above is qualified for a King Studio Suite or our One Bedroom Suites.

The Residence Inn stays include a full hot buffet breakfast for everyone served daily. We also have an indoor salt water pool and spa, large fitness center and laundry facilities on site. Complimentary parking and WiFi are also included in our rates.

Residence Inn also has a small banquet room that can be rented for pre-event banquets. Please be aware our meeting space can only accommodate up to 30 guests. The price for this room may vary upon the year requested.

This letter of commitment will remain valid through the 2021 season, after which a re-negotiation may take place.

Yours in Hospitality,

Cathy Johnson
Director of Sales
Residence Inn-Kingston
Hello John,

The new Holiday Inn Express is a modern 101 room hotel which offers many amenities. We provide a complimentary breakfast which includes a very cool pancake maker that everyone will enjoy! Each room is equipped with a safe, a refrigerator, a microwave and a Keurig coffee maker. The hotel has an indoor pool, a fitness facility, a business center and free wifi. We also feature a lovely patio with a fire pit which is conveniently located off of the breakfast area and meeting room. Our Sterling Meeting Room accommodates 67 people and is available for rental for meetings, training or private parties for $250.00. Food and Beverage is provided at a per person rate...

We would like to offer the NYSPHSSAA a per night for the dates of

2019-November 22-23, $149.00
2020-November 21-22, $159.00
2021-November 19-20 $169.00

On Mon, Mar 5, 2018 at 4:34 PM, john ford <johnford.sales@gmail.com> wrote:
Christine: Thank you for taking the time to talk with me and show me around the Holiday Inn. I just wanted to remind you that the confirmation letter should reference the three years 2019-20-21. The State Semi Finals are always held on the Friday and Saturday before Thanksgiving. The dates are as follows

2019-November 22-23
2020-November 21-22
2021-November 19-20

I appreciate your help in this matter

John C. Ford
Program Advertising Sales NYSPHSSAA
114 Esopus Avenue
Ulster Park, New York 12487
Cell: 845-594-8808
Phone: 845-802-0106
johnford.sales@gmail.com

Sincerely,

Christine Vetere
Director of Sales
ATTACHMENT

B

FINANCIAL COMMITMENT

Letters for

2019-20-21
Mr. John Ford, Chair
Football Playoffs at Dietz Stadium
Kingston, NY 12401

Re: Donations for Semi Finals at Dietz

Dear Mr. Ford:

Ulster County will contribute $7,500 annually for the next three years 2019-2021 for expenses incurred in hosting the State Semi Final Football games at Dietz Stadium in Kingston. The total amount that Ulster County will contribute over the next three years will be $22,500 if Dietz wins the bid.

Sincerely,

Bob Sudlow
Deputy County Executive
February 26, 2018

NYSPHSAA

BSN Sports will commit to $1,000 per year for a 3-year term of 2019, 2020 and 2021.
Total commitment $3,000

This commitment is to help solidify the New York State Championship East Football Semifinals at Dietz Stadium in Kingston, New York.

Sincerely,

Bill Stote
VP Sales East Region
BSN Sports
February 26, 2018

Mr. John C. Ford  
Program Advertising Sales NYSPHSAA  
114 Esopus Avenue  
Ulster Park, New York 12487

RE: Donation for Semi-Finals at Dietz

Dear Mr. Ford:

Laborers’ Local 17 will contribute $1,000 annually for the next three years, 2019-2020-2021, for expenses incurred in hosting the State Semi-Final Football games at Dietz Stadium in Kingston. The total amount that Laborers’ Local 17 will contribute over the next three years will be $3,000 if Dietz wins the bid.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

L. Todd Diorio  
Business Manager  
Laborers’ Local 17
To: John Ford

Re: Donations for Semi Finals at Dietz

Dear Mr. Ford,

RSS Insurance Agency, Inc. will contribute $500.00 annually for the next three years, 2019-2020-2021, for expenses incurred in hosting the State Semi Final Football games at Dietz Stadium in Kingston. The total amount that RSS Insurance Agency, Inc. will contribute over the next three years will be $1,500.00 if Dietz wins the bid.

Sincerely,

Richard Siegel
March 5, 2018

RE: Donations for Semi Finals at Dietz

Dear Mr. Ford,

Murphy Realty Group will contribute $250.00 annually for the next three years 2019-2020-2021 for expenses incurred in the hosting the State Semi Final Football games at Dietz Stadium in Kingston. The total amount that Murphy Realty Group will contribute over the next three years will be $750.00 if Dietz wins the bid.

Regards,

John Murphy
Principal Broker/Owner
Murphy Realty Group
845-228-5252
March 8, 2018

John C. Ford
Program Advertising Sales NYSPHSAA
114 Esopus Avenue
Ulster Park, New York 12487

Re: Donations for Semi-Finals at Dietz Stadium

Dear John,

Thanks for stopping in. It's encouraging to hear Dietz has an opportunity to get the State Semi-Final Football Playoffs back.

We would like to support you in your efforts and are willing to commit to donating $250 annually for the next three years 2019-2020-2021 to help offset expenses incurred in hosting the State Semi-Final Football Games should they take place at Dietz Stadium in Kingston. The minimum total amount we will contribute over the three years stated would be $750 should Dietz be the successful bidder. It is also my intention to continue sponsoring an advertisement in the Program Book.

Thanks again and let me know if we can assist you in any other way.

Sincerely,

Bradley W. Jordan
President
ATTACHMENT C FACILITY PHOTOS SITE DIAGRAM AND EMERGENCY PROCEDURES
EMERGENCY PREPAREDNESS & CROWD CONTROL
POLICIES AND PROCEDURES

The implementation of the following procedures is the responsibility of the site chairperson:

1. Review site emergency plan and incorporate relevant sections into an emergency preparedness & crowd control plan. In absence of a pre-existing plan, a plan must be developed.

2. Become familiar through consultation with local police & fire departments, & school personnel (if school site is used) of the protocol to be followed in the event of activated fire alarms, bomb threats & other disturbances.

3. Assure championship site is secure prior to the scheduled opening time & arrival of teams & spectators.

4. Work with police or appropriate personnel to provide efficient & safe auto & pedestrian routes to & from the game site. Prepare or obtain maps/charts illustrating evacuation routes.

5. Arrange for supervision until all spectators & student/athletes have left the game site. Prepare a supervision chart & inform the assigned personnel of their duties before, during, & after the game. Supervisory personnel on duty should have some type of distinctive marking that can be recognized by spectators & participants, e.g., distinctive colored jackets, arm bands, or badges.

6. When not otherwise provided, arrange for adequate police supervision before, during, and after the contest.

7. Inform participating schools:
   - if metal detectors and/or searches will be utilized.
   - supervision responsibilities (ratio of chaperones to students), parking facilities, seating arrangements for spectators, cheerleading guidelines and location of squad area, and directions to site.
   - post game activities & protocol, e.g. sportsmanship handshake and award presentations, sportsmanship code of conduct.
   - noise maker policy, if any.

8. Meet with the principal or representative of each competing school/section upon their arrival to discuss final details including:
   - location of each school's supervisory personnel.
   - location & directions to dressing/locker rooms
   - security procedures to protect players' clothing & valuables.

9. Provide parking for officials and emergency medical personnel.

10. Secure a competent announcer who will be familiar and have possession of scripted materials to broadcast in case of emergency.
SITE EMERGENCY PLAN
DIETZ STADIUM, KINGSTON, NY
TEL./FAX (845) 331-4788

LOCAL AUTHORITIES, LED BY OUR SECURITY (KINGSTON POLICE OFFICERS) ARE AWARE OF THEIR DUTIES REGARDING EMERGENCY PREPAREDNESS AND CROWD CONTROL.

PRIOR TO ALL CONTESTS, DIETZ STADIUM PERSONNEL ENSURES THAT ALL LOCKER ROOMS HAVE BEEN SECURED AND ARE CLEAN BEFORE THEY UNLOCK THEM FOR PLAYERS AND OFFICIALS USE. THE GRANDSTANDS AND RESTROOMS ARE ALSO INSPECTED TO ENSURE SAFETY AND CLEANLINESS.

KINGSTON POLICE ARE THE SECURITY OFFICERS FOR ALL SCHOOL ATHLETIC EVENTS. THE NUMBER OF OFFICERS ON DUTY IS DETERMINED BY REVIEWING PREVIOUS ATTENDANCE RECORDS. THE NUMBER HAS VARIED FROM ONE TO AS MANY AS NINE OFFICERS.

SUPERVISION ON SITE IS MAINTAINED, UNTIL ALL PARTICIPANTS AND SPECTATORS HAVE LEFT THE FACILITY.

PARKING FOR MEDICAL PERSONNEL AND OFFICIALS IS PROVIDED INSIDE THE CONFINES OF THE STADIUM.

EVACUATION ROUTES FOR CARS AND PEDESTRIANS ARE IN PLACE AND CAN BE VIEWED ON THE MAP ON PAGE 2.

THE BROADCASTER IS GIVEN A COPY OF WHAT HE IS TO ANNOUNCE IN CASE OF EMERGENCY EVACUATION. SEE PAGE 2.
ANNOUNCER TO BROADCAST IN CASE OF EMERGENCY EVACUATION

"MAY I HAVE YOUR ATTENTION PLEASE! DUE TO A POSSIBLY DANGEROUS CONDITION IN THE AREA, YOU MUST EVACUATE THE STADIUM AND PARKING LOT IN A SAFE ORDERLY MANNER. POLICE AND STADIUM STAFF WILL ASSIST IN THE EXITING."