NYSPHSAA
State Championship
Site/Facility Bid

BASEBALL CHAMPIONSHIPS
2019, 2020, & 2021

Niagara Falls HS
Venue Name

Niagara Falls, NY
Location

Due Date/Time: January 10, 2018 @ 10:00 AM
* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
SITE LOCATION:
Section: 6
Venue Name: Niagara Falls HS
City: Niagara Falls

Number of restaurants within a 10 miles radius of venue: 100+
Number of hotels within a 10 mile radius of venue: 20+
Number of hotel rooms within a 10 mile radius of venue: 2000+

Site/ Facility Distance:
From Section VI office:
355 Harlem Road
West Seneca, NY 14224
MILES: 26.2

From Section XI office:
180 E. Main Street, Suite 302
Smithtown, NY 11787
MILES: 458

From NYSFHSAA:
8 Airport Park Blvd.
Latham, NY 1210
MILES: 294

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Four Points Sheraton</td>
<td>$109.</td>
<td>✅</td>
<td>140</td>
<td>28</td>
<td>99</td>
<td></td>
</tr>
<tr>
<td>Holiday Inn Niagara Falls</td>
<td>$119.</td>
<td>✅</td>
<td>189</td>
<td>48</td>
<td>141</td>
<td>2016</td>
</tr>
<tr>
<td>Doubletree by Hilton Niagara Falls</td>
<td>$129.</td>
<td>✅</td>
<td>192</td>
<td>69</td>
<td>123</td>
<td>opened in '16</td>
</tr>
<tr>
<td>Hyatt Place Niagara Falls</td>
<td>$249.</td>
<td>✅</td>
<td>128</td>
<td></td>
<td></td>
<td>opening 2018</td>
</tr>
</tbody>
</table>

ATTACHMENT "A"- Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSFHSAA requires a 30:1 comp room ratio.

Banquet Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)- Yes ☑ No ☐

Cost of banquet facility: $ menu attaché
**CONTRIBUTIONS/ DONATIONS:**
Please list all contributions/ donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/ donations. NYSPHSAA shall handle all "sponsorships" associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment &quot;B&quot;)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$</td>
<td></td>
</tr>
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</table>

Does the Facility/ Venue have a Per-ticket sold fee? Yes ☐ No ☑ If yes, amount $_______

Does the Facility/ Venue have a Credit Card fee? Yes ☐ No ☑ If yes, amount %_______

Pay rates determined by NYSPHSAA for personnel checked "NO" on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

- **Ticket Takers:** $15 Per hour
- **Ticket Seller:** $15 Per Hour
- **PA Announcer:** $30 Per game (Team)/ $15 per hour (Individual)
- **Scoreboard Operator:** $30 Per game (Team)/ $15 per hour (Individual)
- **Athletic Trainer:** $35 Per hour
Catering Service availability: Yes ☑  No ☐

Concession availability: Yes ☑  No ☐

Will facility have staff available to assist with hanging of Championship banners? Yes ☑  No ☐

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

Use of tobacco products, consumption of alcoholic beverages, or illicit drugs on school property is strictly forbidden.

Any and smoking or tobacco use is prohibited on the Niagara Falls High School campus including outdoor events. There are no alcohol of tobacco sponsor signs/banners/messages displayed on the Niagara Falls High School Campus or related fields.

Facility Photos/ Diagram
ATTACHMENT "C": Please attach any photos or diagrams of the site/ facility.

Emergency Policy
NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

The Niagara Falls city School district Emergency Action Plan for Outdoor Sports and Play Fields is attached.
Volunteerism:

Describe the volunteerism for this event:

Niagara Falls High School Athletics has benefited from a long tradition of community volunteerism. Parents, coaches, athletes, staff and community members will all be on hand to staff each year of the baseball championships.

Each volunteer will be required to submit a volunteer application prior to being assigned to a volunteer shift. Volunteer greeters provided by Niagara Falls USA will staff each of the team hotels with schedules, area information, directions and maps.

On site, there will be volunteers assigned to the following areas:

- Bus arrival/staging area
- Parking
- VIP Parking
- Handicap accessible parking
- Media
- Officials
- Teams
- Locker Rooms
- Fields
- Concessions
- Area Information
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: V1
Name: Jimm SCADY
Signature: ____________________________
Date: 1/5/2018

Facility Manager
Name: Joseph Contento
Signature: ____________________________
Date: 1/5/17

Application Completed by:
Section: V1
Name: Niagara Falls HS
Organization/Section/School: Joe Contento

Address: 4455 Porter Road
Street: (Street)
City, Zip: Niagara Falls 14305

Signature: ____________________________
Date: 1/5/17

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPhSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
Completed application; must be sent in a sealed envelope by specified deadline (date/time)

Provide a minimum of 20 copies of the bid

Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

Attachment B (Contributions/Donations) Pg. 9

Attachment B (Facility Photos/Diagram) Pg. 11

Endorsement signatures
December 20, 2017

Thank you for your interest in placing the NYSPHSAA Baseball Championships at the Four Points by Sheraton Niagara Falls NY.

Detailed below is information on how your program would fit at our property. I look forward to speaking with you soon!

Information Only
We are delighted to propose the following rates and information to you, please contact me directly if you wish to provisionally hold space and I would be delighted to assist.

Four Points by Sheraton Niagara Falls

A Sight to See. Take in spectacular views of the breathtaking Niagara River from the waterfront Four Points by Sheraton Niagara Falls. Whether you’re here for a wedding, a vacation, or business, we’re just moments away from everything Niagara Falls USA has to offer.

Make Yourself at Home. Dine at our restaurant or on our outdoor patio (weather permitting) or relax in our lounge, all of which feature free High Speed Internet Access. Take a dip in our indoor heated pool or get physical at the on-site fitness center or enjoy the outdoors and go for a walk or run on the path along the Niagara River.

Relax Completely. Finish your day with a great night’s sleep in a Four Points by Sheraton Four Comfort Bed™. With 140 well-furnished rooms, a helpful and friendly staff, and a picture-perfect location, you’re sure to enjoy your stay at the Four Points by Sheraton Niagara Falls.
Accommodations
Any changes of pattern or quantities are subject to availability and may incur a rate change.

Attendees Room Block - 2019

<table>
<thead>
<tr>
<th></th>
<th>Thu, Jun 6</th>
<th>Fri, Jun 7</th>
<th>Sat, Jun 8</th>
<th>Sun, Jun 9</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional (QEN)</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>c/o</td>
<td>150</td>
</tr>
<tr>
<td>Attendees Room Block Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Number of Guestrooms: 150 room nights
We will extend the one (1) complimentary room with 30 paid rooms per night.

Accommodation Rates
All rates are subject to 13% tax and a 7% destination fee (subject to change without notice).

Guestroom Rates - 2019

<table>
<thead>
<tr>
<th>Rooms</th>
<th>Single Rate</th>
<th>Double Rate</th>
<th>Triple Rate</th>
<th>Quad Rate</th>
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</table>

The above rate does not include breakfast. Complimentary motorcoach parking is on site.

If you have any questions or require any additional information, please feel free to contact me.

Kind Regards,

Elizabeth Pelton
Sales Manager
716-299-0344 x 2241
December 20, 2017

Thank you for your interest in placing the NYSPHSAA Baseball Championships at the Four Points by Sheraton Niagara Falls NY.

Detailed below is information on how your program would fit at our property. I look forward to speaking with you soon!

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<table>
<thead>
<tr>
<th>Attendees Room Block - 2020</th>
<th>Thu, Jun 11</th>
<th>Fri, Jun 12</th>
<th>Sat, Jun 13</th>
<th>Sun, Jun 14</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional (QEN)</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>c/o</td>
<td>150</td>
</tr>
<tr>
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Elizabeth Pelton
Sales Manager
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December 20, 2017

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Accommodations
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Attendees Room Block - 2021

<table>
<thead>
<tr>
<th></th>
<th>Thu, Jun 10</th>
<th>Fri, Jun 11</th>
<th>Sat, Jun 12</th>
<th>Sun, Jun 13</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional (QEN)</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>c/o</td>
<td>150</td>
</tr>
<tr>
<td>Attendees Room Block Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
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Total Number of Guestrooms: 150 room nights
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Accommodation Rates
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Guestroom Rates - 2021

<table>
<thead>
<tr>
<th>Rooms</th>
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If you have any questions or require any additional information, please feel free to contact me.

Kind Regards,

Elizabeth Pelton
Sales Manager
716-299-0344 x 2241
DATE: December 27, 2017

NYSPHSAA

NYSPHSAA Baseball Championships 2019, 2020, 2021

The Hotel agrees to commit to the room totals and rate for the years of 2019, 2020 and 2021 for the NYSPHSSA Baseball Championships. The guest rooms listed in this commitment letter are being held on a tentative basis until June 1, 2018. If this agreement is not fully executed by Group and Hotel by June 1, 2018, the Hotel reserves the right to release all space. If an alternate request is received, the Hotel will notify you and you will have forty-eight (48) hours from Hotel notification to return this executed agreement.

**GUEST ROOM BLOCK**

<table>
<thead>
<tr>
<th>Day</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>06/06/19</td>
<td>06/07/19</td>
<td>06/08/19</td>
</tr>
<tr>
<td>Queen/Queen</td>
<td>25</td>
<td>75</td>
<td>50</td>
</tr>
<tr>
<td>King</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Rooms</td>
<td>25</td>
<td>75</td>
<td>50</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Day</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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</thead>
<tbody>
<tr>
<td>Date</td>
<td>06/11/20</td>
<td>06/12/20</td>
<td>06/13/20</td>
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<th>Saturday</th>
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</thead>
<tbody>
<tr>
<td>Date</td>
<td>06/10/21</td>
<td>06/11/21</td>
<td>06/12/21</td>
</tr>
<tr>
<td>Queen/Queen</td>
<td>25</td>
<td>75</td>
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</table>
**Total Room Nights:** 150 per championship year

The Hotel is comprised of kings (one bedded rooms with pull out sofas), queens (two bedded rooms) and suites. Requests for specific room type will be honored whenever possible however the hotel is not able to guarantee specific room types and rooms will be assigned based on availability at time of reservation.

**RATES PER NIGHT**

- **Standard room rate** - $119.00 per night/room/year

Hotel's guestroom rates are subject to applicable state and local taxes (currently 13% per room per night), plus a 7.00% destination fee and other surcharges that may be in effect at time of check-in. Taxes and surcharges are subject to change. A parking fee of $12.00 per day (in and out privileges). The rate does not include breakfast.

**CONCESSIONS**

The Holiday Inn Niagara Falls is pleased to offer the following:

- Daily Parking Fee of $12.00 waived
- Complimentary Wi-Fi
- 1 comp for 30 rooms consumed
- Complimentary bus parking
- No rate increase for 3 years

Thank you for considering the Holiday Inn Niagara Falls for your tournament needs. If you have any questions or concerns, please feel free to contact me.

David Carroll  
Regional Sales Manager  
Merani Hotel Group  
Holiday Inn Niagara Falls  
716-524-3344  
David.carroll@hilton.com
DATE: December 27, 2017

NYSPHSA

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<tr>
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<td>06/12/20</td>
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<td>75</td>
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**RATES PER NIGHT**

- Standard room rate - $129.00 per night/per room/per year

Hotel’s guestroom rates are subject to applicable state and local taxes (currently 13% per room per night), plus a 7.00% destination fee and other surcharges that may be in effect at time of check-in. Taxes and surcharges are subject to change. A parking fee of $12.00 per day (in and out privileges). The rate does not include breakfast.

**CONCESSIONS**

The Doubletree Niagara Falls is pleased to offer the following:

- Daily Parking Fee of $12.00 waived
- Complimentary Wi-Fi
- 1 comp for 30 rooms consumed
- Based on availability – upgraded rooms for VIP’s, Coaches at group rate
- Complimentary bus parking
- No rate increase for 3 years

Thank you for considering the Doubletree Niagara Falls. If you have any questions or concerns, please feel free to contact me.

David Carroll  
Regional Sales Manager  
Merani Hotel Group  
Doubletree Niagara Falls NY  
716-524-3344  
David.carroll2@hilton.com
To: Niagara Falls High School Athletic Department

Thank you for the opportunity to present the Hyatt Place Niagara Falls! This proposal is regarding your Request for June 6th – 8th, 2019, June 12th – 13th, 2020 and June 11th – 12th, 2021.

LOCATION

Hyatt Place Niagara Falls offers 128 Newly built guest rooms and 6,600 square feet of banquet space and is located just 30 minutes from Buffalo. The Hotel is conveniently located just off Niagara Scenic Parkway in the business and shopping district and is just minutes away from the Convention Center.

HOTEL FEATURES

Our Hotel offers a comfortable setting for your attendees, such as:

- 128 guest rooms, including 4 Deluxe King Suites.
- Over 6,600 sq. ft. of flexible meeting & banquet facilities accommodating up to 300 people
- Complimentary High Speed Internet Access in all Guestrooms and Meeting Space
- On Site Business Center
- On Site Fitness Center
- On Site, indoor pool
- On-Site Guest Laundry Facility
- Voice Mail, Telephones, Irons & Ironing Boards, Coffee Makers
**GUEST ROOM BLOCK:**
Currently, we are able to accommodate the following requirements:

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>RATE</th>
<th>06/06/2019</th>
<th>06/07/2019</th>
<th>06/08/2019</th>
<th>06/12/2020</th>
<th>06/13/2020</th>
<th>06/11/2021</th>
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<tbody>
<tr>
<td>Queen/Queen</td>
<td>$249.00</td>
<td>30</td>
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<td>30</td>
<td>30</td>
<td>30</td>
<td>30</td>
<td>30</td>
</tr>
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</table>

TAX 13%

The above rates are net, non-commissionable based upon Double Occupancy and are subject to all applicable taxes. The current occupancy tax is 13%. The Hyatt Place Niagara Falls does provide a Complimentary Build your own Breakfast, Complimentary High Speed WIFI and a Comp policy of 1 per 30 rooms.

NYSPHSAA, I appreciate your interest in **Hyatt Place Niagara Falls**. I can be reached directly at 716-285-5000. You may also reach me directly by email at swyzykiewicz@hamstergroup.com

Warmest Regards,

Sarah Wyzykiewicz
Catering and Sales Manager
Hyatt Place Niagara Falls
SPORTS / AWARDS BANQUET PACKAGE
(Sunday – Thursday Only – Minimum 75 ppl)
Rolls and Butter
Entrée (served at same time)
Ziti with Red Sauce
Roasted Chicken
Italian Sausage OR Meatballs
Coffee and Tea
Pitchers of Soda on Tables
Dessert – Platters of Cookies for Tables
$15.95 per person
(Add House Salad - $1.00 per Person)
Intended for schools and not for profit organizations

FAMILY STYLE DINNER A
House Mixed Greens Garden Salad
(may be served with your entrée traditional family style)
Rolls and Butter

Pasta...
Ziti al Pomodoro (our homemade red sauce)

Entrée...
(Choice of Two)
Italian Sausage w/ Green Peppers & Onions
Pork Cutlet
Chicken Cutlet
Roasted Chicken
Meatballs
Roasted Potato
Coffee, Tea & Decaf

Dessert...
(Choice of One)
Ice Cream
Sherbet
Platters of Chocolate Chip Cookies on Tables
$19.50 per person

FAMILY STYLE DINNER B
House Mixed Greens Garden Salad
(may be served with your entrée traditional family style)
Rolls and Butter

Pasta... (Choice of One)
Ziti al Pomodoro (our homemade red sauce)
Linguini with Scalloppini Sauce
Farfalle Alfredo

Entrée... (Choice of Two)
Roasted Pork Loin
Pork Cutlet
Roasted Sliced Beef (hand carved)
Chicken Française
Romano Encrusted Chicken
Chicken Marsala
Chicken Parmigiana
Roasted Chicken
Meatballs
Seasonal Vegetable
Potato (Roasted, Whipped or Garlic Smashed)

Coffee, Tea & Decaf

Dessert...
(Choice of One)
Ice Cream Sundae
Chocolate Mousse
Sherbet
Chocolate Brownie with Ice Cream
Apple Crisp

$20.95 per person
Emergency Action Plan for Outdoor Sports and Play Fields

Athletic Department

Mark Laurrie
Superintendent of Schools

Joseph Contento
Director of Athletics

Updated
September 2014
September 2015
April 2016
June 2016
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NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION
Thunder and Lightning Policy
(Effective 10/25/04)
(Revised October 20, 2008)

Applies to regular season through NYSPHSSA Finals:

1) Thunder and lightning necessitates that contests be suspended. The occurrence of thunder and/or lightning is not subject to interpretation or discussion – thunder is thunder, lightning is lightning.
   a) With your site administrator, set up a plan for shelter prior to the start of any contest.

2) When thunder is heard and/or when lightning is seen, the following procedures must be adhered to:
   a) Suspend play and direct participants to go to shelter, a building normally occupied by the public, or if a building is unavailable, participants should go inside a vehicle with a solid metal top (e.g., bus, van, car).
   b) Do not permit people to stand under or near a tree; and have all stay away from poles, antennas, towers, bleachers and underground watering systems.
   c) After thunder and/or lightning have left the area, wait 30 minutes after the last boom is heard or strike is seen before resuming play or competition.
NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION
Heat Index Procedures

Administration of Heat Index Procedures:

1) Heat index will be checked 1 hour before the contest/practice by a certified athletic trainer, athletic director, or school designee when the air temperature is 80 degrees (Fahrenheit) or higher.
2) The athletic trainer, athletic director, or school designee will use the accuweather.com website to determine the heat index for the area of the contest/practice. The accuweather.com website can be reached through the NYSPHSAA website. Once a person is on the accuweather.com website, he/she will put in the zip code for the location of the contest/practice and the website will give him/her the air temperature as well as the RealFeel temperature (heat index).
3) If the RealFeel temperature (heat index) is 90 degrees or above, the athletic trainer, athletic director, or school designee must re-check the RealFeel (heat index) at halftime or midway point of the contest. If the RealFeel (heat index) temperature is 96 degrees (Fahrenheit) or more, the contest will be suspended.

Please refer to the following chart to take the appropriate actions:

<table>
<thead>
<tr>
<th>RealFeel (Heat Index) under 79 degrees</th>
<th>• Full activity. No restrictions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heat Index Caution:</td>
<td>• Provide ample water and multiple water breaks.</td>
</tr>
<tr>
<td>RealFeel (Heat Index) 80 degrees</td>
<td>• Monitor athletes for heat illness.</td>
</tr>
<tr>
<td>to 85 degrees</td>
<td>• Consider reducing the amount of time for the practice session.</td>
</tr>
<tr>
<td>RECOMMENDED</td>
<td></td>
</tr>
<tr>
<td>Heat Index Watch:</td>
<td>• Provide ample water and multiple water breaks.</td>
</tr>
<tr>
<td>RealFeel (Heat Index) 86 degrees</td>
<td>• Monitor athletes for heat illness.</td>
</tr>
<tr>
<td>to 90 degrees</td>
<td>• Consider postponing practice to a time when RealFeel temp is lower.</td>
</tr>
<tr>
<td></td>
<td>• Consider reducing the amount of time for the practice session.</td>
</tr>
<tr>
<td></td>
<td>• 1 hour or recovery time for every hour of practice (ex. 2 hr. practice = 2 hr. recover time).</td>
</tr>
<tr>
<td>REQUIRED</td>
<td></td>
</tr>
<tr>
<td>Heat Index Warning:</td>
<td>• Provide ample water and multiple water breaks.</td>
</tr>
<tr>
<td>RealFeel (Heat Index) 91 degrees</td>
<td>• Monitor athletes for heat illness.</td>
</tr>
<tr>
<td>to 95 degrees</td>
<td>• Consider postponing practice to a time when RealFeel temp is lower.</td>
</tr>
<tr>
<td></td>
<td>• Consider reducing the amount of time for the practice session.</td>
</tr>
<tr>
<td></td>
<td>• 1 hour or recovery time for every hour of practice (ex. 2 hr. practice = 2 hr. recover time).</td>
</tr>
<tr>
<td></td>
<td>• Light weight and loose fitting clothes should be worn.</td>
</tr>
<tr>
<td></td>
<td>• For practices, only football helmets should be worn. No other protective equipment should be worn.</td>
</tr>
<tr>
<td>Heat Index Alert:</td>
<td>• No outside activity, practice, or contest should be held. Inside activity should only be held if area is air conditioned.</td>
</tr>
<tr>
<td>RealFeel (Heat Index) 96 degrees or</td>
<td></td>
</tr>
<tr>
<td>greater</td>
<td></td>
</tr>
</tbody>
</table>

Approved May 1, 2010
NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION

Wind Chill Procedures

Administration of Wind Chill Procedures:

1) Wind Chill will be checked 1 hour before the contest/practice by a certified athletic trainer, athletic director, or school designee when the air temperature is 39 degrees (Fahrenheit) or lower.

2) The athletic trainer, athletic director, or school designee will use the [accuweather.com](http://www.accuweather.com) website to determine the wind chill for the area of the contest/practice. The accuweather.com website can be reached through the NYSPHSAA website. Once a person is on the accuweather.com website, he/she will put in the zip code for the location of the contest/practice and the website will give him/her the air temperature as well as the RealFeel temperature (wind chill).

3) If the RealFeel temperature (wind chill) is 10 degrees or below, the athletic trainer, athletic director, or school designee must re-check the RealFeel (wind chill) at halftime or midway point of the contest. If the RealFeel (wind chill) temperature is -11 degrees (Fahrenheit) or lower, the contest will be suspended.

Please refer to the following chart to take the appropriate actions:

<table>
<thead>
<tr>
<th>Wind Chill Caution: RealFeel (wind chill) 36 degrees to 20 degrees</th>
<th>Stay adequately hydrated. Notify coaches of the treat of cold related illnesses. Have students and coaches dress in layers of clothing.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wind Chill Watch: RealFeel (wind chill) 19 degrees to 10 degrees</td>
<td>Stay adequately hydrated. Notify coaches of the treat of cold related illnesses. Have students and coaches dress in layers of clothing. Cover the head and neck to prevent heat loss.</td>
</tr>
<tr>
<td>Wind Chill Warning: RealFeel (wind chill) 9 degrees to -10 degrees</td>
<td>Stay adequately hydrated. Notify coaches of the treat of cold related illnesses. Have students and coaches dress in layers of clothing. Cover the head and neck to prevent heat loss. Consider postponing practice to a time when RealFeel temp is much higher. Consider reducing the amount of time for an outdoor practice session.</td>
</tr>
<tr>
<td>REQUIRED Wind Chill Alert: RealFeel (wind chill) -11 degrees or lower</td>
<td>No outside activity, practice, or contest should be held. Inside activity should only be held if area is air conditioned.</td>
</tr>
</tbody>
</table>

Special Note: Alpine Skiing will be exempt from this policy and will follow the regulations or the host ski center where the practice or event is being held.

Approved May 1, 2010
NIAGARA FALLS CITY SCHOOL DISTRICT  
Designated Shelter Sites

In the event of thunder and/or lightning, or a weather alert, which may include high winds, hail, or an impending storm, coaches of outdoor teams should direct their athletes to a secure designated area until further notice. Coaches should make sure that all players are accounted for and remain with the team.

The following areas should use the Field House as a designated site:
- Main Stadium Play Field
- Outdoor Track
- JV Baseball
- Varsity Baseball
- Multi-purpose fields (Soccer and Lacrosse)
- Tennis Courts
- Nicoletti Field

The following areas should use Nicoletti Concession Building as a designated site:
- JV and Modified Softball
- Varsity Softball

Cross Country should seek shelter in the Field House or in Niagara Falls High School, whichever is closer.

Golfers should seek shelter in a designated area at Hyde Park Golf Course.

Modified Football should seek shelter inside LaSalle Prep School.

* In the event that teams during an athletic contest are unable to get to their designated area, they should then seek shelter on the opposing team bus.

* Coaches should be aware at all times that outdoor field equipment including nets, goals, or screens may blow over or become airborne during a weather event and should take necessary action.
Order of Command

- If school physician/team physician is present, he/she would be the medical authority for evaluation, recommendations, and direction.
- If school physician is not present, a member of the athletic training staff will take authority for evaluation, recommendations, and direction. The head coach is to be available to assist as needed.
- If there is no medical staff present, the head coach shall take command of the situation and designate who is to assist.

Coaches: Remember, only move the athlete when you are certain there are no head/neck injuries. If in doubt, DO NOT MOVE the athlete. Do not remove or unstrap helmet if head/neck injury (if necessary, remove facemask only).

Medical Emergency Determination

- If Cardiac related emergency, obtain AED immediately.
- If non-cardiac related, obtain properly trained medical staff.

Notifying EMS

A second member of the medical staff or an assistant coach is to call 911:
- Stay calm at all times.
- Do not hang up until instructed by operator to do so.
- Provide the operator with:
  - Caller's name and title
  - Where the person is calling from - communicate the exact location of the situation. BE SPECIFIC. If indoors, give the specific room or area. If outdoors, give the specific athletic field and its location.
  - Nature of injury or situation.
  - First Aid already administered.
  - Approach route:
    - Indoors - Where to best enter the school – Entrance & Door Number
    - Outdoors – Indicate the Pine Avenue entrance by Packard Court.
  - Advise that someone will be waiting outside the entrance to guide them to the area.
  - Obtain AED immediately while 911 is being contacted.
  - After calling 911 and the athlete is treated and transported:
    - Contact the Athletic Director, who will notify the Superintendent of Schools as well as the CEA or School Principal regarding the injured student.
    - The Superintendent will determine if it is necessary to inform members of the Board of Education, the District Public Relations Director, or any news media outlets.
    - A determination will be made as to who contacts the parent/guardian, if they are not already present. Phone numbers can be found on J-20 card.
(Remember that most athletes of the school are minors and the wishes of the parents must be respected as long as it does not jeopardize the medical stability of the athlete, ex. where to transport the athlete.)

Emergency Transportation

- The medical staff member present in charge of the situation will ride with the injured party to hospital or find an appropriate substitution, such as the head coach or supervising coach.

- Non-EMS transportation
  - Contact parents immediately and notify them of situation (Phone number as listed on the J-20 form)
  - Notify Athletic Director immediately and inform him/her of the situation.

- EMS activated transportation
  - Contact parents immediately and notify them of situation (Phone number as listed on the J-20 form)
  - Notify Athletic Director immediately and inform him/her of the situation.

Following the Situation

- The Athletic Director will make a determination, with input from the Niagara Frontier League Executive Director and District officials, if the contest in question should continue, be postponed, or cancelled.
- All parties involved should assemble, if possible, to debrief and discuss the incident to make sure all protocols were followed.
- Fill out accident report as soon as possible so that the nurse practitioner, school nurse, and Athletic Department are informed of situation.
- If AED was used, complete all paperwork and copy all personnel as per District AED Plan.

Emergency Equipment
All necessary emergency equipment will be at the site and readily accessible. Personnel will be familiar with the function and operation of each type of emergency equipment. The equipment will be checked on a regular basis to ensure it is in good condition and is ready for use. 

**Coaches must take note of the closest AED to their practice and game locations.**

**Away Contests**
When playing an away contest or practicing off-site the hosting Coach/AD/Athletic Trainer/Facility Manager must discuss emergency protocols with the head coach prior to the contest/practice. Survey the surrounding area and check field conditions, identify emergency equipment locations and take note of bus parking spot.

In the event of an emergency the following protocol shall be followed:

1. Immediate care of injured or ill student-athlete and deployment of emergency equipment.
2. Activation of Emergency Medical Services (EMS).
   a. Call 911.
   b. Scene control: limit scene to first aid providers and move bystanders away from area.
3. Designate an adult (assistant coach, athletic trainer) to travel with student-athlete to the medical facility.
4. Provide for supervision of remaining athletes.
5. Contact Athletic Director.

**Bus Accident**

In the event of a bus accident the following protocol shall be followed:

1. Prior to leaving for the contest/practice: Take attendance; make note of where students are sitting and review the location of emergency exits.
2. Immediate care of injured or ill student-athlete(s).
3. Activation of emergency medical services (EMS).
   a. Call 911.
   b. Have students remain in seats until EMS personnel arrive (if possible). If the bus must be evacuated, designate a location and direct all athletes there. Retake attendance once all have evacuated.
4. Contact Athletic Director.

**Non-Medical Emergencies**
For non-medical emergencies (fire, bomb threats, violent or criminal behavior, etc.) refer to the District or School Emergency Action Plan and follow instructions.

**Athletic Venues and AED Locations**
<table>
<thead>
<tr>
<th>Venue</th>
<th>Site</th>
<th>Primary AED</th>
<th>Secondary AED</th>
</tr>
</thead>
<tbody>
<tr>
<td>JV Softball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Varsity Softball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Tennis Courts</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Varsity Baseball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>JV Baseball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>JV Lacrosse</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Varsity Lacrosse</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Main Stadium</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Multi-Purpose Fields</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>HS Gymnasium</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>HS Natatorium</td>
<td>NFHS</td>
<td>With Athletic Trainer</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Modified Football</td>
<td>LPS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Varsity/JV Girls Basketball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Modified Girls Basketball</td>
<td>LPS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Varsity/JV Boys Basketball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Modified Boys Basketball</td>
<td>LPS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Cheerleading</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Mod Baseball/Softball</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Indoor Track</td>
<td>NFHS</td>
<td>With Athletic Coach</td>
<td>With Athletic Trainer</td>
</tr>
<tr>
<td>Golf</td>
<td>Hyde Park Golf Course</td>
<td>With Athletic Coach</td>
<td>Hyde Park Golf Course</td>
</tr>
</tbody>
</table>
EMS and Fire Department Planning

Inform Rural Metro and the Niagara Falls City Fire Department of the dates/times of home athletic contests at the beginning of each season by the Athletic Director.
DISTRICT MEDICAL STAFF

School Physician:
Dr. Michael Beecher (716) 286-0794

Nurse Practitioners:
Jo Ann Silvaroli (716) 286-0788
(716) 286-0787

Athletic Trainers:
Tony Surace (716) 803-5943
Paige Anderson (716) 725-3549

SCHOOL ADMINISTRATION

Niagara Falls High School - Chief Educational Administrator
Mr. Robert Bradley (716) 286-7950
(716) 807-1507 (c)

LaSalle Preparatory Principal
Mr. James Spanbauer (716) 278-5881
(716) 531-1881 (c)

Gaskill Preparatory Principal
Ms. Sheila Smith (716) 278-5820
(716) 946-3775 (c)

Athletic Director
Mr. Joseph Contento (716) 286-0795
(716) 799-2693 (c)

Athletic Department Secretary
Louise Dunning (716) 286-0794