NYSPHSAA
State Championship
Site/ Facility Bid

BOYS BASKETBALL CHAMPIONSHIPS
2020, 2021 & 2022

Floyd L. Maines Veterans Memorial Arena

Venue Name

Binghamton, NY

Location

Due Date/ Time: October 12, 2018 @ 10:00 AM

* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
**BID INFORMATION:**

BID RELEASE DATE: June 19, 2018

BID RETURN DUE DATE/ TIME: **October 12, 2018 @ 10:00 AM**

* All bids must be delivered in a sealed envelope to:

  **NYSPHSAA**
  Attn: Championship Site Bid (Boys Basketball)
  8 Airport Park Blvd.
  Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: **October 12, 2018 @ 10:00 AM**

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: **February 1, 2019**
NYSPHSAA
Championship Site Bid

BOYS BASKETBALL

Thank you for your interest in hosting the New York State Public High School Athletic Association’s Boys Basketball Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

**PROCESS:**
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/Central Committee will approve all State Championship sites/facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/Office Staff.

Each proposal will be scored from 1 *(Not favorable for the event)* 3 *(acceptable)* to 5 *(Excellent for the event)* on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Size/Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions
- Location

*Note:* qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

Timeline:
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
BOYS BASKETBALL
EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA Boys Basketball Championships are scheduled for the following dates:

- Week #37 (NYSPHSAA Calendar)  March 20-22, 2020
- Week #37 (NYSPHSAA Calendar)  March 19-21, 2021
- Week #37 (NYSPHSAA Calendar)  March 18-20, 2022

The NYSPHSAA Boys Basketball Championships will last 3 day(s).

The approximate start/end times are as follows:
- Set Up: Noon day before tournament begins
- Day 1: 7:00 AM-11:00 PM
- Day 2: 7:00 AM-11:00 PM
- Day 3: 7:00 AM-6:00 PM

Past Event Specifics:

<table>
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<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
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<td>Binghamton</td>
<td>290</td>
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<td>10,644</td>
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<td>2015</td>
<td>17,993</td>
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<td>290</td>
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</table>

Approximate Number of Participating:
- Athletes: 320
- Teams: 20
- Officials: 23

ACCOMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
- Day Before: 80 Hotel Room Nights
- Day One: 100
- Day Two: 100
- Day Three: 10

5 | Page
EVENT:
To host this event, the site/facility must:
- No additional requirements.

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)
FIVE REASONS TO BRING N.Y.S.P.H.S.A.A. “FINAL FOUR” BASKETBALL TO BINGHAMTON

1. Location – Location - Location
   A. Central
   B. Crossroads of Major Highways
   C. Distances

2. Facility – Floyd L. Maines Veterans Memorial Arena
   A. Refinished Court
   B. State of the art LED Score Board
   C. New P.A. System
   D. New Seats and Lighting
   E. Upgraded Locker Rooms

3. Housing – Holiday Inn Binghamton
   A. Location
   B. Parking
   C. Additional Hotel options for teams, spectators and fans
   D. Restaurants

4. Hospitality – For All
   A. Basketball State Committee – Reception
   B. Officials – Free Official Table - Hospitality
   C. Teams – Open – Equal to Glens Falls

5. Sport Friendly Community – Experienced Volunteers
   A. Section IV Experience
   B. STOP D.W.I National Basketball Tournament
   C. Empire Games
   D. Professional Sports
   E. Youth Sports Tournaments
NYSPHSAA, Inc. Transportation Mileage Chart

(Mileage listed Round Trip from Google)
(Time Listed is One Way Trip from Google)

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Moving from Glens Falls to Binghamton - SEVEN Sections Save Mileage (+1,042 Miles)
Moving from Glens Falls to Albany - Seven Sections Save Mileage (+904 Miles)
Remaining in Glens Falls - FOUR Sections Save Mileage (+668 Miles)
# NEW YORK STATE MILEAGE LOG

|          | Albany | Binghamton | Buffalo | Corning | Dunkirk | Ithaca | Jamestown | Kingston | Massena | New York City | Niagara Falls | Ogdensburg | Oneonta | Oswego | Plattsburgh | Rochester | Syracuse | Utica | Watertown |
|----------|--------|------------|---------|---------|---------|--------|-----------|----------|---------|-------------|--------------|------------|----------|--------|---------|------------|-----------|----------|--------|-----------|
| Albany   | 128    | 281        | 198     | 350     | 171     | 327    | 54        | 239      | 137     | 293         | 228          | 76         | 170      | 149     | 217      | 135        | 88       | 165     |
| Binghamton | 128    | 216        | 70      | 222     | 43      | 199    | 122       | 231      | 175     | 201         | 196          | 52         | 105      | 277     | 152       | 70         | 86       | 136     |
| Buffalo  | 281    | 216        | 125     | 41      | 146     | 64     | 335       | 307      | 418     | 23          | 272          | 141        | 397      | 70      | 144       | 189        | 212      |
| Corning  | 198    | 70         | 125     | 40      | 129     | 192    | 251       | 230      | 164     | 216         | 122          | 125        | 341      | 86      | 90        | 137        | 156      |
| Dunkirk  | 350    | 222        | 41      | 152     | 192     | 23     | 344       | 348      | 397     | 69          | 313          | 274        | 182      | 418     | 111       | 187        | 234      |
| Ithaca   | 171    | 43         | 146     | 40      | 192     | 169    | 165       | 211      | 203      | 158         | 176          | 95         | 85       | 253     | 82        | 50         | 97       |
| Jamestown| 327    | 199        | 64      | 129     | 23      | 188    | 321       | 101      | 374     | 92          | 336          | 251        | 215      | 476     | 134       | 210        | 257      |
| Kingston | 54     | 122        | 335     | 192     | 344     | 165    | 321       | 350      | 353     | 282         | 76           | 224        | 203      | 271     | 189       | 142        | 218      |
| Massena  | 239    | 231        | 307     | 251     | 348     | 211    | 101       | 350      | 376     | 319         | 35           | 267        | 146      | 90      | 243       | 161        | 208      |
| New York City | 137   | 175        | 418     | 230     | 397     | 221    | 374       | 83       | 376     | 308         | 159          | 307        | 286      | 354     | 272       | 225        | 338      |
| Niagara Falls | 293  | 201        | 23      | 164     | 69      | 158    | 92        | 353      | 319     | 446         | 284          | 153        | 361      | 82      | 158       | 205        | 224      |
| Ogdensburg  | 228   | 196        | 272     | 216     | 313     | 176    | 336       | 282      | 35     | 398         | 284          | 111        | 125      | 208     | 126       | 136        | 60       |
| Oneonta    | 76     | 52         | 252     | 122     | 274     | 95     | 251       | 76       | 267     | 159         | 264          | 195        | 141      | 225     | 188       | 106        | 59       |
| Oswego    | 170    | 105        | 141     | 125     | 182     | 85     | 215       | 224      | 146     | 307         | 153          | 111        | 141      | 236     | 71         | 35         | 82       |
| Plattsburgh | 149   | 277        | 397     | 341     | 418     | 253    | 476       | 203      | 90      | 286         | 361          | 125        | 225      | 236     | 305        | 203        | 170      |
| Rochester | 217    | 152        | 70      | 86      | 111     | 82     | 134       | 271      | 243     | 354         | 82           | 208        | 188      | 305     | 82         | 128        | 148      |
| Syracuse  | 135    | 70         | 144     | 90      | 187     | 50     | 210       | 189      | 161     | 272         | 158          | 126        | 106      | 35      | 203        | 82         | 47       |
| Utica     | 88     | 86         | 189     | 137     | 234     | 97     | 257       | 142      | 208     | 225         | 205          | 136        | 59       | 82      | 170        | 128        | 47       |
| Watertown | 165    | 136        | 212     | 156     | 253     | 116    | 276       | 218      | 95      | 338         | 224          | 60         | 135      | 51      | 146        | 148        | 66       |
| Utica     | 88     | 86         | 189     | 137     | 234     | 97     | 257       | 142      | 208     | 225         | 205          | 136        | 59       | 82      | 170        | 128        | 47       |
| Watertown | 165    | 136        | 212     | 156     | 253     | 116    | 276       | 218      | 95      | 338         | 224          | 60         | 135      | 51      | 146        | 148        | 66       | 76       |
**SITE LOCATION:**

Section: IV  
Venue Name: Floyd L. Maines Arena  
City: Binghamton, NY

Number of restaurants within a 10 miles radius of venue: 75

Number of hotels within a 10 mile radius of venue: 21

Number of hotel rooms within a 10 mile radius of venue: 2200

**Site/ Facility Distance:**

From Section VI office  
355 Harlem Road  
West Seneca, NY 14224  
MILES: 193

From Section XI office  
180 E. Main Street, Suite 302  
Smithtown, NY 11787  
MILES: 225

From NYSPHSAA  
8 Airport Park Blvd.  
Latham, NY 12110  
MILES: 137

**Negotiated Hotel(s)**

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<th>Hotel Name</th>
<th>Rate Per Night</th>
<th>Letter Attached</th>
<th>Total # of Rooms</th>
<th># Single Rooms</th>
<th># Double Rooms</th>
<th>Yr. of Last Renovation</th>
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**ATTACHMENT “A”**: Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSPHSAA requires a 3C-1 comp room ratio.
October 1, 2018

PROPOSAL FOR NYSPHSAA BOYS BASKETBALL

The Holiday Inn Binghamton offers 237 well-appointed guest rooms, including 8 spacious king suites. Our property is conveniently located in Downtown Binghamton, just 20 minutes from the Binghamton Regional Airport. We are surrounded by excellent restaurant experiences, great shopping and wonderful entertainment, such as the American Hockey League Binghamton Devils and The AA Rumble Ponies (NY Mets)

HOTEL FEATURES

Our Hotel offers a comfortable setting for your attendees, such as:

• 237 guest rooms, including 12 Deluxe King Suites
• Over 15,000+ sq. ft. of flexible meeting & banquet facilities accommodating functions of many sizes
• Full-Service on-site restaurant, Café Select
• Comfortable bar and lounge
• Easy access to the Binghamton Riverwalk
• Room Service
• On Site Business Center
• On Site Fitness Center
• Indoor, heated swimming pool
• Complimentary Parking
• On-Site Guest Laundry Facility
• Irons & Ironing Boards, Coffee Makers, microwave and refrigerators in every guest room
• Local benefits for IHG Rewards Members
**Week #37 (NYSPHSAA Calendar) March 20-22, 2020** $119.00 Single-Quad Occupancy Per Room Per Night

**Late Check Out Rates: After 11:00am – 2:00pm $59.50, After 2:00 PM Full Rate Applies $119.00 Per Room Per Night**

**Week #37 (NYSPHSAA Calendar) March 19-21, 2021** $122.00 Single-Quad Occupancy Per Room Per Night

**Late Check Out Rates: After 11:00am – 2:00pm $61.00, After 2:00 PM Full Rate Applies $122.00 Per Room Per Night**

**Week #37 (NYSPHSAA Calendar) March 18-20, 2022** $125.00 Single-Quad Occupancy Per Room Per Night

**Late Check Out Rates: After 11:00am – 2:00pm $62.50, After 2:00 PM Full Rate Applies $125.00 Per Room Per Night**

*Above rates are subject at this time to 8% NYS Sales Tax and 3% Occupancy Tax
*this is subject to change

The above rates are net, non-commissionable based upon Single-Quad Occupancy and are subject to any and all applicable taxes. The current Occupancy tax is 13%. Please note no group rooms are currently being held for NYSPHSAA Boys Basketball. Should you wish for the Holiday Inn Binghamton place a tentative hold on these above guest room(s) and/or meeting space, please let us know by 10/13/18 in order to secure your proposed group block.

I appreciate your interest in **Holiday Inn Binghamton**. I can be reached directly at 607.722.1212 Ext. 7906, however please be assured I will follow up regarding securing your dates. You may also reach me directly by email at cweiss@holidayinnbinghamton.com. For additional hotel and area information, please visit our comprehensive website at [www.holidayinnbinghamton.com](http://www.holidayinnbinghamton.com).

Regards,

**Christine Weiss**

Director of Sales & Marketing

Holiday Inn Binghamton Downtown

2-8 Hawley Street

Binghamton NY 13901
October 2, 2018

NYSPHSAA
8 Airport Park Boulevard
Latham, NY 12110
Phone: 518-690-0771

We are pleased to offer the following guestroom rates at the DoubleTree by Hilton Binghamton starting March 20-22, 2020, March 19-21, 2021 and March 18-20, 2022.

It is our understanding you will require Guestroom Accommodations as follows:

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Rate</th>
<th>Friday</th>
<th>Saturday</th>
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</thead>
<tbody>
<tr>
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Rates are based on Single, Double, Triple and Quad Occupancy.

Rates do not include applicable taxes (8% sales tax plus 5% occupancy tax, or current tax rates). There will be an additional charge for roll-away beds.

Reservations will be made by Rooming Lists.

Payments for charges incurred by guests will be as follows:
- Room and Tax: Billed to the group account.
- Meals: Billed to each individual.
- Lounge: Billed to each individual.
- Incidentals: Billed to each individual.

Payment by check requires the approval of the Credit Manager ten (10) days prior to check-in.

Rooms must be guaranteed at the time of reservation by credit card or by making a deposit equal to one night’s stay in order to hold a room for late arrival (after 4:00PM). Rooms which are not guaranteed will be sold on a first come, first serve basis after 4:00PM.

Our check-in time is 4:00PM and check-out time is 11:00AM. Alternative check in/out times cannot be guaranteed but will be accommodated on a space available basis.

Thank you for your interest in the DoubleTree by Hilton Binghamton. You have our assurance that our staff will do everything to make your guests’ stay a pleasant one. Please call if we can be of any further assistance.

Yours truly,

Patty Weist
Director of Sales
October 2, 2018

PROPOSAL FOR NYSPHSAA BOYS BASKETBALL

The Quality Inn & Suites Vestal offers 143 well-appointed guest rooms, including 14 spacious king suites. Our property is conveniently located on Vestal Parkway, directly across the street from Binghamton University. We are surrounded by excellent restaurant experiences, great shopping and wonderful entertainment, such as the American Hockey League Binghamton Devils and The AA Rumble Ponies (NY Mets)

HOTEL FEATURES

Our Hotel offers a comfortable setting for your attendees, such as:

• 143 guest rooms, including 14 Deluxe King Suites
• Flexible meeting & banquet facilities accommodating functions
• On-site Japanese Style Steakhouse and Sushi restaurant
• Complimentary Deluxe Hot Breakfast Buffet Daily
• Self-Service kitchen area available for guests
• Comfortable bar and lounge
• On Site Business Center
• On Site Fitness Center
• Seasonal Outdoor swimming pool
• Complimentary Parking
• On-Site Guest Laundry Facility
• Irons & Ironing Boards, Coffee Makers, microwave and refrigerators in every guest room
• Local benefits for CHOICE Rewards Members
*Week #37 (NYSPHSAA Calendar) March 20-22, 2020 $99.00 Single-Quad Occupancy Per Room Per Night

*Late Check Out Rates: After 12:00am – 2:00pm $49.50, After 2:00 PM Full Rate Applies $99.00 Per Room Per Night

**Week #37 (NYSPHSAA Calendar) March 19-21, 2021 $104.00 Single-Quad Occupancy Per Room Per Night

**Late Check Out Rates: After 12:00am – 2:00pm $52.00, After 2:00 PM Full Rate Applies $104.00 Per Room Per Night

***Week #37 (NYSPHSAA Calendar) March 18-20, 2022 $109.00 Single - Quad Occupancy Per Room Per Night

***Late Check Out Rates: After 12:00am – 2:00pm $54.50, After 2:00 PM Full Rate Applies $109.00 Per Room Per Night

*Above rates are subject at this time to 8% NYS Sales Tax and 5% Occupancy Tax
*this is subject to change

The above rates are net, non-commissionable based upon Single -Quad Occupancy and are subject to any and all applicable taxes. Please note no group rooms are currently being held for NYSPHSAA Boys Basketball. Should you wish for the Quality Inn & Suites Vestal place a tentative hold on these above guest room(s) and/or meeting space, please let us know by 10/13/18 in order to secure your proposed group block.

I appreciate your interest in Quality Inn & Suites. I can be reached directly at 607.722.1212 Ext.7970, however please be assured I will follow up regarding securing your dates. You may also reach me directly by email at mgreen@holidayinnbinghamton.com For additional hotel and area information, please visit our comprehensive website at www.qualityinnvestal.com.

Regards,

Miranda Green
Sales Manager
Quality Inn & Suites Vestal
4105 Vestal Parkway
Vestal, NY 13850
NYSPHSAA  
8 Airport Park Blvd.  
Latham, NY 12110  

RE: Boys Basketball Bid for 2020, 2021, 2022  

October 2, 2018  

To Committee Members:  

The Microtel Inn & Suites of Binghamton is pleased to offer the following rates, as part of the overall bid, toward acquiring the NYSPHSAA Boys Basketball Championships for the years 2020 through 2022.  

We happily offer a flat rate of $90 per night (tax exempt with appropriate documentation) for up to 4 people per room. The rooms include 2 queen beds, refrigerators and microwaves, as well as other amenities. Also included is a complimentary breakfast buffet, free WiFi and use of our fitness center.  

We are an award-winning hotel and we look forward to working with you in providing an excellent experience for the teams competing in these tournaments.  

Respectfully Submitted,  

Christine Madden, CHA  
General Manager
NURU BINGHAMTON HOTEL NY

Is pleased to offer a room rate of 119.00+ TAX
For NYSPHSAA
For dates March 20-22, 2020

Complimentary breakfast, WIFI and parking included.
HOUSING

Holiday Inn Binghamton
2-8 Hawley Street, Binghamton, NY 13901
607-722-1212

The Holiday Inn Binghamton hotel offers spacious guest rooms with King or two Double beds, an onsite restaurant and lounge, indoor swimming pool, fitness room, free on-site downtown parking and complimentary high speed internet access. Inside the hotel, there is a Galleria of Shops including a Hair salon, Nail Salon, Onsite ATM and Boutique!
DoubleTree by Hilton Hotel Binghamton
225 Water Street, Binghamton, New York, 13901
607-722-7575

Welcome to DoubleTree by Hilton Hotel Binghamton, where the cookies are always warm. All guest rooms feature either a view of downtown Binghamton or the Chenango and Susquehanna Rivers. WiFi and use of the Riverwalk Athletic club is complimentary to all of our guests, as is our covered parking. Dine at the River Bistro, with over 50% of the food sourced from regional agriculture. Take advantage of over 36,000 sq. ft. of venue and meeting space, including a large ballroom with shimmering chandeliers, two boardrooms, a lecture hall, and many more diverse rooms.
Quality Inn & Suites

We are one of the largest hotels on the Parkway, a full service hotel-completely renovated. It's a brand new hotel, offering a brand new experience and we are excited to share it with you!
Located in the heart of the Triple Cities, the Quality Inn & Suites Vestal - Binghamton is a full service hotel located across the street from Binghamton University. Our friendly and professional staff looks forward to welcoming you to our wonderful hotel. We offer a full array of full-service amenities and services such as Complimentary wireless, free weekday newspaper, seasonal outdoor pool, exercise room and much, much more. We are also a pet friendly hotel. (Fees apply)
HOSPITALITY

Community Information:
There are over 2 dozen restaurants within walking distance of the Floyd L. Maines Veterans Memorial Arena and over 250 restaurants county-wide. Information on all of our restaurants, attractions and additional hotel options can be found on www.VisitBinghamton.org. While you are in our community, the Greater Binghamton CVB created a mobile platform website: www.BingThings.com. This website will help you navigate the closest restaurants, coffee houses, or attractions and will even help guide you there (on foot or by car).

Attractions: From one-of-a-kind antique shops, fascinating museum tours and mouth-watering cider mill visits, to out-of-this-world trips to the planetarium and scenic walks through the botanical garden, Greater Binghamton’s attractions will keep you coming back again and again. The Roberson Museum & Science Center, Discovery Center of the Southern Tier, and Skate Estate are a few of our year round attractions that will welcome you.

Shopping: A variety of excellent stores and shops are available in Greater Binghamton. Enjoy several major shopping centers, including the best known national discount chains, as well as traditional downtown shopping districts.

Dining: Whether you’re in the mood for sizzling steak or seafood, authentic Italian dishes, or simple, all-American pub fare, Greater Binghamton’s menus are sure to please your palette. Mouth-watering meals and munchies can be found in any setting you’re looking for – casual, fine dining, fast food, even banquets and catering. Greater Binghamton’s diverse cuisine is an art form unlike any other, just ask your taste buds.
Recommended Officials Hotel

Walking distance (1 Block) to Floyd L. Maines Veterans Memorial Arena
## Proposed Championship Cost:

* Please list all related championship costs to be paid by NYSPHSAA.

<table>
<thead>
<tr>
<th>Check “ALL” items below that are included in Total Cost</th>
<th>NOTES &amp; Additional Information If “NO” explain/ list additional costs to NYSPHSAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td></td>
</tr>
<tr>
<td>Set Up</td>
<td></td>
</tr>
<tr>
<td>Take Down</td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td></td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td>Amount: $500.00/Year</td>
</tr>
<tr>
<td>Staff/ VIP Parking</td>
<td></td>
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<tr>
<td>Video Board Usage</td>
<td></td>
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<tr>
<td>Spotlight</td>
<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td></td>
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<tr>
<td>Internet Access (WiFi)</td>
<td></td>
</tr>
<tr>
<td>Tables</td>
<td></td>
</tr>
<tr>
<td>Chairs</td>
<td></td>
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<tr>
<td>Risers/ Stage</td>
<td></td>
</tr>
<tr>
<td>Fire inspection</td>
<td></td>
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<tr>
<td>Ticket Takers</td>
<td># of Ticket Takers: ____</td>
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<tr>
<td>Ticket Sellers</td>
<td># of Ticket Sellers: ____</td>
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<tr>
<td>Box Office Staff</td>
<td></td>
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<tr>
<td>Ushers</td>
<td></td>
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<tr>
<td>PA Announcer</td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td></td>
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<tr>
<td>Police</td>
<td></td>
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<tr>
<td>EMS/ Ambulance</td>
<td></td>
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<tr>
<td>Athletic Trainer</td>
<td>UHS will cover complete Medical Services, including a Certified Trainer at no expense to NYSPHSAA</td>
</tr>
<tr>
<td>Custodial/ Cleaning</td>
<td></td>
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<tr>
<td>Tech Support</td>
<td></td>
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<tr>
<td>Video Operator</td>
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<tr>
<td>Scoreboard Operator</td>
<td></td>
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<tr>
<td>Stagehands/ Union Fee</td>
<td></td>
</tr>
</tbody>
</table>

Please list other items below

| Table Official                                         | Section IV Boys Basketball Official Boards will volunteer certified table officials, if Committee so desires |

**COST:** $500.00

*Contributions/ Donations: $0.00 Please denote on Page 9

**TOTAL COST:** $500.00 Payable by NYSPHSAA

*Contributions/ Donations are not considered “NYSPHSAA Sponsorships.”

---

8 | Page
**CONTRIBUTIONS/ DONATIONS:**

Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all "sponsorships" associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Does the Facility/Venue have a Per-ticket sold fee?  
Yes ☐  No ☑  If yes, amount $____

Does the Facility/Venue have a Credit Card fee?  
Yes ☐  No ☑  If yes, amount %____

**Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.**

- **Ticket Takers:** $15 Per hour
- **Ticket Seller:** $15 Per Hour
- **PA Announcer:** $30 Per game (Team)/ $15 per hour (Individual)
- **Scoreboard Operator:** $30 Per game (Team)/ $15 per hour (Individual)
- **Athletic Trainer:** $35 Per hour
FACILITY:
Total Seating Capacity: 5,200
Chair back seating? Yes □ No □ Some □
Handicap seating? Yes □ No □ N/A □
Ability to charge admission? Yes □ No □
Separate entrance available for teams/coaches? Yes □ No □
Area for vendor set-up? Yes □ No □
Any limitations for vendor set up?
None

Number of Parking Spaces available onsite: 50
Additional parking available near the site/facility? Yes □ No □
If “Yes” number of parking spaces:

VIP parking in designated area? Yes □ No □
Team Bus parking designated area onsite? Yes □ No □
If “Yes” how many spots: 8
If “No” how far is the designated team bus parking area: ______ miles

Broadcast ready? Yes □ No □
WiFi? Yes □ No □
Media accommodations? Yes □ No □
If “Yes” please describe:

Number of team locker rooms available for use: 4
- Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of officials/referee locker rooms available for use: 2
- Do all locker rooms have showers and restroom facilities? Yes □ No □
Number of restrooms at facility: 11
Would there be a designated “hospitality” area for NYSPHSAA use? Yes □ No □
Catering Service availability: Yes ☑ No ☐

Concession availability: Yes ☑ No ☐

Will facility have staff available to assist with hanging of Championship banners? Yes ☑ No ☐

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

Facility is SMOKE FREE/ Any Alcohol signs will be removed or covered as done for Annual STOP / DWI National Holiday Classic Basketball Tournament (20 Teams).

Facility Photos/ Diagram
ATTACHMENT "C" - Please attach any photos or diagrams of the site/ facility.

Emergency Policy
NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

Emergency Plan Attached.
AED on Site
EMT on Site
Two (2) Ambulance Services available within two blocks.

Incident Action Plan (IAP) will be created specific to this event.
**MISCELLANEOUS:**

Event/ Tournament Director:

Name: Ben Nelson
Position (i.e. coach, athletic director, facility manager, etc.)
Section IV Executive Director
Telephone Number: 607-434-8372
E-Mail: bnsectioniv@stny.rr.com

Person available to answer questions during bid opening:
Name: Ben Nelson
Phone #: 607-434-8372

Has this facility hosted a NYSPHSAA event in the past? Yes X No ____
If “Yes” please list most recent:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Event</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys Basketball</td>
<td>NYSPHSAA Championship</td>
<td>2018-2020</td>
</tr>
<tr>
<td>Boys &amp; Girls Basketball</td>
<td>NYSPHSAA Regionals</td>
<td>1995-Present</td>
</tr>
<tr>
<td>Boys &amp; Girls Basketball</td>
<td>Section IV Championships</td>
<td></td>
</tr>
</tbody>
</table>

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:

Describe promotional activities to be conducted for this event:

See attachment
Volunteerism:

Describe the volunteerism for this event:

The Southern Tier has a long history of voluntarism, from the Empire Games to many NYSPHSAA Tournaments. Binghamton has successfully hosted the National STOP/DWI Boys Basketball Tournament for 25 years. This was consistently rated as one of the top 25 Basketball Tournaments in the Country with the same number of teams playing over a three day period. Not only did it include many of the NYSPHSAA top ranked teams such as Mt. Vernon, Jamesville-Dewitt and Watertown, but Federation teams CHSAA's Christ the Kings, Bishop Ford and St. Raymond, PSAL's Lincoln and Collegiate, NYSAISAA's Long Island Lutheran. Some of the National teams included (representing 16 States) were Gonzaga out of Washington DC, St. Thomas Aquinas out of Florida, Winton Woods out of Ohio, Wasilla out of Alaska and St. Bernard out of Louisiana. Volunteers are a key to hosting a Quality National Tournament and we have done that consistently over the 25 years including Team Hosts, Announcers, Table Personnel and Statistician, etc. Those volunteers are in place with many more excited about helping to host the NYSPHSAA Boys Basketball Tournament and we will continue to welcome tournament officials, athletes, coaches and families as we have for the past 2 years.
Please list any other pertinent information pertaining to this proposal:

Section IV, the Visit Binghamton Convention and Visitors Bureau. Floyd L. Maines Veterans Memorial Arena, many volunteers and the Southern Tier Community has been honored and privileged to host the NYSPHSAA Boys Basketball Championship the last two years. Former NYSPHSAA Field Representative and Administrator, Ken "Dutch" Hafner used to tell me that "You can't run a First Class Operation with Second Class Material". We have tried to follow his advice and promote a "First Class" experience for Teams, Players, Coaches, Parents, Spectators and Media.

We would offer this again as a "First Class" site to hold the 2020, 2021 and 2022 NYSPHSAA Boys Basketball Championships. We guarantee that all involved will do our best to provide a top experience for all attending.

Ben Nelson, Section IV Tournament Director
TOURNAMENT FACILITY

Floyd L. Maines Veterans Memorial Arena – Located in downtown Binghamton. General admission capacity is 6800 with 4879 fixed seats. Basketball capacity is 5500.

Recent renovations and upgrades: New seating, LED Lights, four-sided LED video scoreboard, LED end-zone displays, LED outdoor marquee, concession stand upgrades, locker room upgrades, new elevators, sound system upgrades, press box upgrades, and Arena-wide Wi-Fi infrastructure installation.

The Veterans Memorial Arena has hosted the STOP DWI Holiday Classic Basketball Tournament, Section IV Basketball Tournament, STAC basketball Tournament, John McCarthy MS Girls Basketball Tournament, and the Coaches versus Cancer Basketball Tournament.

Parking: On-site handicap parking. On site VIP parking for up to 50 cars. 5000 parking spots within 3 blocks of the Arena.

Staff: Full-time management personnel, event staff, security, police, maintenance, food service, support staff and stage hands.

Box Office: Full-time and part-time box office personnel. TicketMaster electronic ticketing system.

Hospitality: Arena Club with full service bar with a capacity of 150 that can be divided in half. A Large conference room with a capacity of 50. Arena level Skaters Lounge with a capacity of 200.

Basketball Floor and scoring system: Robbins All-Star portable basketball floor by Horner flooring company. Completely re-finished summer of 2015. Daktronics All-Sport scoring system with shot clocks and possession arrow.

Scoreboard: Daktronics four-sided center hung LED video board and four End-zone LED displays.

Locker rooms: Four basketball locker rooms complete with showers, sinks, toilets, ample hot water, and heating and air conditioning.

Official’s room: Two official’s rooms complete with showers, sinks, toilets, ample hot water and heating and air conditioning.
New state of the art marquee

Outside façade of Floyd L. Maines Veterans Memorial Arena
Completely re-finished in 2015 Robbins All-Star basketball floor
Recently renovated new seating and End-Zone LED Display

Renovated new seating
Handicap ramp section.
Handicap seating will also be available on floor.
Scoreboard
Daktronics four-sided center hung LED video board

One of four End-Zone LED Displays
I. PREFACE

Emergency response actions at the Broome County Veterans Memorial Arena will generally occur with the BCVMA employees that are actually “on hand” during the time of an emergency situation. Some emergencies may affect one or two people. Other situations may involve the need to evacuate the entire facility. Therefore, the policies and procedures contained in this manual may be modified to provide the appropriate emergency response. This manual should be considered as a guide to provide employees with an overview of their duties and responsibilities during an emergency.

All Management staff will be issued a copy of this manual. It then becomes the responsibility of each department to incorporate the enclosed policies and procedures into their departmental standard operating procedures and employee training programs. The training of this information is a critical aspect of our Emergency Plan.

II. POLICY

The BCVMA will develop and maintain an Emergency Plan to ensure the safety and best interests of our guests and employees within the facility in the event of an emergency.

III. PURPOSE

It is not practical to define possible solutions to all emergency conditions. The purpose of this Emergency Plan is to establish the general guide for emergency operations required to respond to a variety of emergency situations at the BCVMA, to identify and assign personnel to the various tasks and responsibilities during emergency response operations and to coordinate emergency response operations with governmental authorities in order to reduce or eliminate personal injury or loss of life, minimize property damage and decrease the interruption of business operations and event schedules.
IV. GENERAL INFORMATION

It is the responsibility of every employee to report any emergency condition, or suspected emergency condition. Notification of an emergency is done through the BCVMA Command Center, which will become the Emergency Operations Center (EOC), Arena Executive Office. The highest ranking BCVMA management team member on-site will be designated as the Emergency Director. The Emergency Director is responsible for implementing emergency procedures, taking protective actions recommended by local or state authorities and disseminating accurate information to all emergency response personnel. All emergency response activities will generally originate from the EOC.

Response to an emergency affecting the BCVMA is a cooperative effort between on-site departments and their staff as well as local government agencies. The Emergency Plan will use event-related personnel as well as other facility employees. This is intended to allow for strong lines of communication and the performance of duties that are similar to normal BCVMA event operations.

The BCVMA hires Broome County Security and first aid services for every event. These services are intended to serve as the first line of defense in the event of an emergency. Emergency response forces may be supplemented by local government authorities, depending on the severity of the situation. The Emergency Director will notify local authorities, when necessary, of the emergency.

A. EMERGENCY ALERT

1. An emergency is defined as any condition which exists (or is likely to exist) that endangers the safety of occupants in the facility or could cause property damage.

2. The most probable conditions requiring the activation of the Emergency Plan are anticipated to be medical, fire, severe weather and bomb threats. However, hazardous material incident, mass disasters or other emergency conditions may arise that could require the use of these emergency procedures.

3. Upon receiving information regarding any type of emergency that may require the activation of the Emergency Plan and/or the partial/total evacuation of the facility, the highest ranking on-site member of management will be notified via two way radio or telephone.

4. Emergencies should be reported by use of the two way radios, telephones, the public address system or the manual pull box alarms located throughout the BCVMA. Wherever stationed, all employees should familiarize themselves with the closest location of any emergency notification equipment.
B. CHAIN OF COMMAND

The decision to activate the Emergency Plan will be made by the following (decision-making rank):
1. Arena Manager or his/her designee
2. Manager of Performing Arts Theatre
3. Head Usher
4. Arena Maintenance Supervisor
5. Assistant Arena Maintenance Supervisor
6. Broome County Security
7. Binghamton Police Department

C. ACTIVATING THE EMERGENCY PLAN

Once the Emergency Director has evaluated the situation, it will be determined if an emergency exists that requires the activation of the Emergency Plan. If an emergency exists, an Emergency Response Team will be notified by best means available to meet in the Executive Office. If time allows, both local police and fire will be consulted in making a decision.

D. EMERGENCY RESPONSE TEAM PERSONNEL

The following individuals, if present in the facility, are involved in the Emergency response Team (ERT):
1. Arena Manager
2. Building Maintenance Supervisor
3. Forum Manager
4. Assistant Maintenance Supervisor
5. Head Usher
6. Broome County Security Supervisor
7. Local Government Authorities (Binghamton Police/Fire etc.)
8. Medical Representatives
9. American Food & Vending/Food Consultants
E. EMERGENCY RESPONSE TEAM RESPONSIBILITIES

The responsibilities of any ERT member not on-site will be assigned to an on-site ERT member by the Emergency Director. All ERT members should assist in monitoring the emergency, providing timely reports to the Executive Office or Emergency Director and helping to account for all personnel.

1. ARENA MANAGEMENT
   a. Activate emergency plan
   b. Control procedures and decision-making activities related to the facility
   c. Supervise the ERT, making recommendations as necessary
   d. Alert the local authorities via phone
   e. Implement evacuation procedures, if necessary
   f. Act as liaison to outside Incident Commander, once on-scene
   g. Alert tenant or client in the facility
   h. Establish a Temporary Communications Center either on-or-off site
   i. Prepare a press room for media after the emergency
   j. Assist with the media questions

2. DIRECTOR OF OPERATIONS
   a. Advise the ERT on conditions concerning the emergency
   b. Work on activities involving physical systems, including the shutdown of systems or utilities, if necessary
   c. Work with Head Usher if evacuation is needed
   d. Appoint and activate personnel from other departments to assist as needed
   e. Monitor and advise ERT on the warning systems in the facility
   f. Operate emergency P.A. system, if required

3. BOX OFFICE MANAGER
   a. Work with ticket office staff to secure the ticket office(s)

4. HEAD USHER
   a. Oversee the activities of the ushers
   b. Evacuate, direct or relocate patrons in a safe and orderly manner, as required
   c. Notify EOC when evacuation is complete

5. BROOME COUNTY SECURITY
   a. Coordinate with the police, fire and medical personnel
   b. Record verified damage information
   c. Assist in maintaining a written record of all events that occur, including actions taken, decisions made, by whom, persons involved, and cost incurred
6. OPERATIONS
   a. Assess damage to physical plant
   b. Monitor facility systems for proper function and/or operate them as directed
   c. Set up all maintenance and repair activities, including activities that would involve outside contractors
   d. Provide for debris clearance, if needed
   e. Provide necessary damage inspection reports

7. LOCAL GOVERNMENT-POLICE/FIRE/MEDICAL
   a. Make recommendations to the Emergency Director
   b. Provide assistance as needed
   c. Provide on-duty BFD or BPD personnel to act as Incident Commander

8. MEDICAL REPRESENTATIVES
   a. Provide on-site medical assistance as needed
   b. Make recommendations to the Emergency Director regarding the need for additional medical assistance

9. AMERICAN FOOD & VENDING
   a. Oversee the activities and evacuation of the food service staff
   b. Coordinate shut-down of food service equipment and securing of food service areas
   c. Communicate with Emergency Director to provide assistance as needed

V. OFF-SITE TEMPORARY COMMUNICATIONS CENTER

In the event the facility is evacuated, a Temporary Communications Center may be established outside of the BCVMA. The location will be determined by the Emergency Director. All communications following an evacuation, especially those involving the media, will be directed through the Temporary Communications Center.

You will be advised of location of any offsite command center.
VI. PROCEDURES

A. MEDICAL EMERGENCIES

Individuals with minor medical problems of the “band aid” type should be directed to the Security Office on the first floor level next to the box office. Individuals with more serious problems should not be moved; notify the EMT on duty by building radio.

GENERAL RESPONSE

1. When calling for help, report:
   a. The location of the emergency. (Section & direction)
   b. What happened.
   c. How many people are involved and approximate ages.
   d. What is already being done.

2. If the individual has injuries:
   a. Remain calm.
   b. Try to get information that can assist EMS to respond with necessary equipment.
   c. Protect the individual from further injury. Keep the area clear around the individual until EMS arrives and assist them with crowd control so they can treat the individual.
   d. Comfort and reassure the individual that help is on the way. Stay with the individual until EMS arrives. Do not leave the injured party alone unless instructed to do so by a supervisor.
   e. Ascertaint what happened:
      • Ask the individual, if he or she is conscious, what happened and if they are hurt anywhere.
      • Ask bystanders what happened
      • Observe the individual for obvious signs of injury
      • Be prepared to share this information when EMS arrives
      • Give a full report to Broome County Security

3. Note – Employees are not expected to render direct first aid to an individual unless properly trained to do so. All events at the BCVMA have EMS staff who has the primary responsibility to render first aid.

4. If other guests inquire, do not attempt to answer questions concerning the incident or its apparent cause; direct them to a supervisor or the manager on duty.

5. Employees who are injured should report any injury to their supervisor.
B. FIRE

Due to the size and complexity of the BCVMA, the activation of the fire alarm system’s horns may not accurately indicate a problem in your area. If no obvious evidence of a fire exists (smoke, flames, etc.), remain in your assigned area until announcements are made either for evacuation of for false alarm. If there is obvious evidence of a fire, take the steps outlined below.

Always notify the Manager on duty by radio or by activating a fire alarm pull station. Make sure that fire hazards are not created. Inform a supervisor if potential fire hazards are observed.

Learn the location of the closest telephone, radio or other emergency notification device in your area, and make sure you know how to operate it. Learn the location of the closest emergency exit in your area, and identify alternate emergency exit routes to use in the event that the exit closest to you is blocked.

REMAIN CALM AND FOLLOW THE INSTRUCTIONS YOU ARE GIVEN

GENERAL RESPONSE

1. If obvious evidence of a fire exists or you receive instructions, escort the facility occupants out of the danger area in a calm, orderly manner first, then notify the Executive Office and/or dial 911 (9911 from a county phone).

2. You need to provide the following information when notifying the Executive Office/911.
   a. Your name and the exact location of the fire.
   b. Type of material burning – paper, electrical, oil, etc.
   c. How widespread the fire is.
   d. Exact location of the nearest entrance to the fire.

3. If necessary, the Executive Office will announce a message over the two way radio system to inform the facility personnel of the fire alert.

4. Unless instructed otherwise or in imminent danger, all personnel should remain at their assigned areas to help prepare for a possible evacuation.

6. If employees are to evacuate, they should insure that all guests are clear from their area and proceed to exit the facility at the closest exit. After the evacuation of guests, employees should report to their designated outside assembly area, so that head counts may be established. Once outside the facility, DO NOT RE-ENTER THE BUILDING for any reason, until approved by the appropriate authorities.
B. FIRE (con’t)

EXECUTIVE OFFICE

The Executive Office will be responsible for notifying 911 of all fires and meeting the incoming Fire Department apparatus and personnel, informing them of the type of fire and directing them to the proper location.

OPERATIONS/MAINTENANCE

The Operations manager on duty will be responsible for monitoring the fire suppression systems and utility systems to verify they are functioning properly and/or to operate them as directed. The maintenance staff will help direct patrons out of the facility. In general, the following procedures should be implemented by the maintenance staff:

a. Insure that there are no obstacles at the fire stairs and main exits
b. Make sure all exit doors are opened
c. Block off any area of danger from the general public
d. Assist guests with directions for exiting the facility
e. Secure the doors after evacuation

CONCESSIONS

The General Manager for American Food & Vending will direct all concessions staff. In general, the following procedures should be implemented:

a. Close all stands
b. Shut off power to all equipment
c. Assist management in directing guests to nearest exits
C. SEVERE WEATHER

Severe weather can include, but is not limited to heavy rains, tornadoes, hail, frequent lightning, high winds, severe thunderstorms and snow/ice storms. Notification of severe weather will be received through local television or radio stations or through staff at either the Executive Office or by the Manager on Duty.

GENERAL RESPONSE

Severe Thunderstorm or Tornado Watch

1. When a severe thunderstorm or tornado watch is issued, Executive Office will monitor the weather conditions. The Manager on duty may dispatch weather spotters, if necessary.

Severe Thunderstorm or Tornado Warning

1. When a tornado warning is issued, an emergency condition will be declared. The Manager on duty will announce a message over the building radio system. Decisions on what to do with individuals in the BCVMA will be made by the Manager on Duty. Those decisions include:
   a. Inform the individuals – brief them on information known.
   b. Inform the client and performers of the situation, and of the action being taken.
   c. Move individuals to areas of safety.

Snow/Ice Storms

1. The National Hurricane Center and the NOAA Weather Service are currently able to provide accurate information and predictions of a storm’s track and intensity, and provide advance information. This allows preparation time prior to a snow/ice storms arrival.

2. It is the policy of the BCVMA to postpone all affected events and allow all staff to evacuate if a State of Emergency is issued for the Southern Tier area.
D. BOMB THREAT

If a telephone bomb threat is received, immediately notify the Manager on duty or a supervisor. The Binghamton Police and Fire Department will then be notified by the Manager on duty. Based on the available information, the credibility of the threat will be assessed, and the Manager will decide whether the building should or should not be evacuated, whether there is a full or partial evacuation, and the duration of the evacuation.

GENERAL RESPONSE – Telephone Threat

1. All personnel that handle incoming calls should acquaint themselves with the bomb threat telephone sheet. A sheet is located in a folder underneath the phone at the front desk in the Executive Office. This sheet should be completed in all cases when a threatening call is received.

2. When the call is received, attempt to notify any nearby administrative personas to the nature of the call and try to keep the caller talking as long as possible by following the bomb threat telephone sheet.

3. Try to remember the exact words of the caller; be sure to write as much of the conversation as you can remember on the info sheet. Make note of any background noises, tone of voice, approximate age, gender and general attitude.

4. Do not discuss the information with anyone except your supervisor or management staff. Notify the manager on duty, who in turn will notify other members of the staff, Broome County security, American Vending and the local authorities.

5. If a search is needed, the Manager will contact the Level II Security Officer on duty. At that time, all radio transmissions will cease until further notice. The facility will then be searched by key personnel directed by the Manager on duty. If a suspicious object is located, the Manager on duty will contact the Binghamton Police Department to dispatch a bomb disposal unit.

6. The manager should contact the event’s manager/promoter with information of the threat and the possibility of evacuation, if required.

GENERAL RESPONSE – Written Threat/Suspicious Package

1. Upon realizing the content of a written threat or suspicious package, the employee should avoid touching or handling.

2. They should immediately notify the Manager or a supervisor by telephone and NOT by radio.

3. They should clear the immediate area without causing any undue alarm or panic.
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: IV
Name: Ben Nelson
Signature: __________________________ Date: 10/9/2018

Facility Manager
Name: Chris Marion
Signature: Christopher Marion
Date: 10/9/2018

Application Completed by:
Section: IV
Name: Ben Nelson
Organization/Section/School: Section IV Athletic Association
Address: 43 Pearl Street West, Suite 1
Sidney, NY 13838
Signature: __________________________ Date: 10/9/2018

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
NYSPHSAA CHAMPIONSHIP BID
CHECKLIST

☑ Completed application; must be sent in a sealed envelope by specified deadline (date/time)

☑ Provide a minimum of 20 copies of the bid

☑ Attachment A (Negotiated Hotel(s) Commitment Letters) Pg. 7

☑ Attachment B (Contributions/Donations) Pg. 9

☑ Attachment B (Facility Photos/Diagram) Pg. 11

☑ Endorsement signatures
October 11, 2018

NYSPHSAA
Attn: Championship Site Bid – Boys Basketball
8 Airport Park Blvd.
Latham, NY 12110

The Floyd L. Maines Veterans Memorial Arena is pleased to offer the following proposal for the
NYSPHSAA Boys Basketball Championships for the years 2020, 2021, and 2022.

March 20-22, 2020: $0
March 19-21, 2021: $0
March 18-20, 2022: $0

This proposal includes:
- 3-day rental fee of the facility
- Event set-up
- Event staff – ushers
- Ticket takers
- Box Office services – ticket sellers
- Police
- Security
- On-site EMT
- Stagehand Union costs and fees
- Tables, chairs, pipe & drape
- Scoreboard, sound system, public address system
- Custodial, maintenance, clean-up
- Outdoor marquee advertising
- Website advertising
- Fire Inspection
- Event specific Incident Action Plan – Emergency plan

Broome County and the Floyd L. Maines Veterans Memorial Arena appreciate this opportunity to provide you with this proposal.

Thank you,

Christopher Marion
General Manager
October 11, 2018

NYSPHSAA
Attn: Championship Site Bid – Boys Basketball
8 Airport Park Blvd.
Latham, NY 12110

**Video Board Usage Fees**

One time usage fee: $425.00
Producer: $90.00/hr.
Director: $63.00/hr.
Camera Operator: $63.00/hr.
Graphics Coordinator: $63.00/hr.
Instant Replay Operator: $63.00/hr.
Audio: $63.00/hr.
Record Fee: $50.00 – 2 copies $10.00 each additional copy

1. The video system is operated by the Binghamton Devils Hockey Club and their game day video staff.
2. Advertising revenue opportunities available with the use of existing LED Facia.
3. Video usage estimates and consultations available based on NYSPHSAA video needs.