NYSPHSAA
State Championship
Site/ Facility Bid

SKIING CHAMPIONSHIPS
2019, 2020 & 2021

Bristol Mountain / Harriman Hollister State Park
Venue Name

Canandaigua / Section V
Location

Due Date/ Time: September 22, 2017 @ 10:00 AM
* Bids must be delivered in a sealed envelope.
(Please provide a minimum of 20 copies of the bid)
BID INFORMATION:
BID RELEASE DATE: August 8, 2017

BID RETURN DUE DATE/ TIME: September 22, 2017 @ 10:00 AM
* All bids must be delivered in a sealed envelope to:
   NYS PHSAA
   Attn: Championship Site Bid (Skiing)
   8 Airport Park Blvd.
   Latham, NY 12110

Sport Committee/ Staff Review Date/ Time: September 22, 2017 @ 10:00 AM

EXECUTIVE/ CENTRAL COMMITTEE APPROVAL: October 12, 2017
NYSPHSAA
Championship Site Bid

SKIING

Thank you for your interest in hosting the New York State Public High School Athletic Association's SKIING Championships. The NYSPHSAA is a non-profit, voluntary, educational service organization composed of 783 public, parochial, and private schools dedicated to providing equitable and safe competition for the students of its member schools. Membership is open to secondary schools providing interschool athletic activities for boys and girls in grades 7-12.

PROCESS:
All NYSPHSAA State Championship sites will be open for bid by any NYSPHSAA Section/Member School and their respective communities in New York State; NYSPHSAA retains sole control over the administration of State Championship events and is the sole rights holder. All expenses and revenues are collected and dispersed by NYSPHSAA.

All site bids will be for a three year period, unless rationale is provided for a shorter or longer term, and must be endorsed by the Section Executive Director.

The NYSPHSAA Executive/Central Committee will approve all State Championship sites/facilities, taking into consideration the recommendations of the State Sports Committee and the NYSPHSAA Executive Director/Office Staff.

Each proposal will be scored from 1 (Not favorable for the event) 3 (acceptable) to 5 (Excellent for the event) on the following criteria by the Sport Committee and the NYSPHSAA Staff:

- Size/Quality of facility
- Effectiveness of site committee
- Spectator interest
- Handicap accessibility
- Proposed Expenses (Total Costs)
- Parking
- Volunteerism
- Sponsorship/Community financial commitment
- Hotel Room Rates & Availability
- Restaurants
- Security provisions
- Location

*Note*: qualifications will not be based solely upon score.
All sealed bids will be opened by the State Sport Committee and the NYSPHSAA Executive Director/Office Staff on the date/time specified on page 2 of this document. Once bids are submitted, no revisions, modifications or adjustments will be permitted. The Championship Advisory Committee will review the recommendations of the Sport Committee and the NYSPHSAA Executive Director/Office Staff to provide input to the Executive/Central Committee.

All bids must be submitted on the enclosed document.

A minimum of 20 copies must be submitted in ONE enclosed envelope.

All bidders must provide an individual or individuals available via teleconference on the day of the Sport Committee meeting to answer any questions the Sports Committee/Staff may have.

The successful facility will be required to provide the association with a contract, stipulating all proposed and agreed upon terms and conditions, within 30 days following the presentation to the Sports Committee and NYSPHSAA Staff.

**Timeline:**
When appropriate, bids will be released 12-14 months prior to the expiration of the current contract/agreement.
SKIING

EVENT SPECIFICS

PROPOSAL DATES:
For the purpose of this bid, the NYSPHSAA SKIING Championships are scheduled for the following dates:

Week #35 (NYSPHSAA Calendar)    Feb. 25-26, 2019
Week #34 (NYSPHSAA Calendar)    Feb. 24-25, 2020
Week #34 (NYSPHSAA Calendar)    Feb. 22-23, 2021

* Note: Sport Committee & Staff have the ability to recommend different venues for each year.

The NYSPHSAA SKIING Championships will last 2 day(s).

The approximate start/end times are as follows:
Set Up: Wax room: 2:00 PM day before competition begins
Day 1: 7:00 AM-6:00 PM
Day 2: 7:00 AM-6:00 PM

Past Event Specifics:

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance</th>
<th>Location</th>
<th>Hotel Room Nights</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>N/A</td>
<td>Bristol Mountain</td>
<td>268</td>
</tr>
<tr>
<td>2016</td>
<td>N/A</td>
<td>WhiteFace</td>
<td>268</td>
</tr>
<tr>
<td>2015</td>
<td>N/A</td>
<td>WhiteFace</td>
<td>268</td>
</tr>
<tr>
<td>2014</td>
<td>N/A</td>
<td>Bristol Mountain</td>
<td>268</td>
</tr>
</tbody>
</table>

Approximate Number of Participating:
Athletes: 260

ACCOMMODATIONS:
Hotel Room Nights Needed for participating athletes, teams and officials:
Day Before: 134 Hotel Room Nights

BANQUET:
Buffet banquet for 250-300 people.

Approximate time of banquet: 5:30 pm on evening of day one of competition.
EVENT:
To host this event, the site/facility must:
- Nordic and Alpine championships in same area of state.
- Meeting room to accommodate 20 people the evening before competition begins.

* Additional event specs listed on pages 7-14 (locker rooms, parking, Wi-Fi, seating capacity, etc.)
SITE LOCATION:

Venue Name: Bristol Mountain
City: Canandaigua

Number of restaurants within a 10 miles radius of venue: 20+
Number of hotels within a 10 mile radius of venue: 5+
Number of hotel rooms within a 10 mile radius of venue: 135+

Site/Facility Distance:

<table>
<thead>
<tr>
<th>From Section VI office</th>
<th>From Section XI office</th>
<th>From NYSPHSAA</th>
</tr>
</thead>
<tbody>
<tr>
<td>355 Harlem Road</td>
<td>180 E. Main Street, Suite 302</td>
<td>8 Airport Park Blvd.</td>
</tr>
<tr>
<td>West Seneca, NY 14224</td>
<td>Smithtown, NY 11787</td>
<td>Latham, NY 1210</td>
</tr>
<tr>
<td>MILES: 100</td>
<td>MILES: NA</td>
<td>MILES: 21/2</td>
</tr>
</tbody>
</table>

Negotiated Hotel(s)

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inn on the Lake</td>
<td>$108</td>
<td>$110</td>
<td>$112</td>
</tr>
</tbody>
</table>

ATTACHMENT "A": Please attach a commitment letter, for the length of the bid, from the hotel(s) with a negotiated room rate for the dates listed on Page 5. Be sure to include any added value (i.e. complimentary breakfast, complimentary Wi-Fi, etc.) NYSPHSAA requires a 30-1 comp room ratio.

Banquet Facility:
Is there an area to accommodate a pre-event banquet (See Page 5 for specifics)? Yes [√] No [ ]

Cost of banquet facility: $20-25/person
**PROPOSED CHAMPIONSHIP COST:**

* Please list all related championship costs **to be paid by NYSFHSA.**

<table>
<thead>
<tr>
<th>Check &quot;ALL&quot; items below that are included in</th>
<th>NOTES &amp; Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cost</td>
<td>If &quot;NO&quot; explain / list additional costs to NYSFHSA.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Rental</td>
<td>✓</td>
<td></td>
<td></td>
<td>All costs included in lift ticket ($135.50/athlete for 2 days)</td>
</tr>
<tr>
<td>Set Up</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take Down</td>
<td></td>
<td></td>
<td></td>
<td>($70/athlete for 2 days Nordic)</td>
</tr>
<tr>
<td>Utilities</td>
<td></td>
<td></td>
<td></td>
<td>($50/day for Nordic Facility Fee)</td>
</tr>
<tr>
<td>Merchandise Buyout</td>
<td></td>
<td></td>
<td></td>
<td>Amount: $</td>
</tr>
<tr>
<td>Staff/ VIP Parking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video Board Usage</td>
<td></td>
<td></td>
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<tr>
<td>Spotlight</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Scoreboard</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet Access (WiFi)</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Tables</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Chairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risers/ Stage</td>
<td></td>
<td></td>
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<tr>
<td>Fire inspection</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ticket Takers</td>
<td></td>
<td></td>
<td></td>
<td># of Ticket Takers:</td>
</tr>
<tr>
<td>Ticket Sellers</td>
<td></td>
<td></td>
<td></td>
<td># of Ticket Sellers:</td>
</tr>
<tr>
<td>Box Office Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ushers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA Announcer</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Security</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Police</td>
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<tr>
<td>EMS/ Ambulance</td>
<td></td>
<td></td>
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<tr>
<td>Athletic Trainer</td>
<td></td>
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<tr>
<td>Custodial/ Cleaning</td>
<td></td>
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<tr>
<td>Tech Support</td>
<td></td>
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<tr>
<td>Video Operator</td>
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<td></td>
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</tr>
<tr>
<td>Scoreboard Operator</td>
<td></td>
<td></td>
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<tr>
<td>Stagehands/ Union Fee</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Please list other items below:

- Portable Restrooms ✓ □ □ $100 /per day for Nordic Facility
- Grooming at Hallock Hill $100
- Winter Related Fee $ fertilzer if needed $350/ton

**COST:** $  

*Contributions/ Donations - $ Please denote on Page 9

**TOTAL COST:** = $ Payable by NYSFHSA

*Contributions/ Donations are not considered "NYSFHSA Sponsorships."
*CONTRIBUTIONS/ DONATIONS:*

Please list all contributions/donations associated with this event; must include a letter of guarantee. No deliverables will be associated with contributions/donations. NYSPHSAA shall handle all "sponsorships" associated with NYSPHSAA Championship events. LIST BELOW:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Letters of Confirmation (Attachment “B”)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pizza Party provided by Bristol Mountain</td>
<td>$1000.00</td>
<td>✔</td>
</tr>
<tr>
<td>7 Coaching Lift Tickets per section</td>
<td>$7560</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
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<tr>
<td></td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Does the Facility/ Venue have a Per-ticket sold fee? Yes ☐ No □ If yes, amount $ _____

Does the Facility/ Venue have a Credit Card fee? Yes ☐ No □ If yes, amount % _____

Pay rates determined by NYSPHSAA for personnel checked “NO” on page 8. NYSPHSAA will NOT pay negotiated rates; those must be included in total facility cost on page 8.

Ticket Takers: $15 Per hour
Ticket Seller: $15 Per Hour
PA Announcer: $30 Per game (Team)/ $15 per hour (Individual)
Scoreboard Operator: $30 Per game (Team)/ $15 per hour (Individual)
Athletic Trainer: $35 Per hour
FACILITY:
Total Seating Capacity: Unlimited
- Chair back seating? Yes [ ] No [ ] Some [ ]
- Handicap seating? Yes [ ] No [ ] N/A [ ]

Ability to charge admission? Yes [ ] No [ ]
Separate entrance available for teams/coaches? Yes [ ] No [ ]
Area for vendor set-up? Yes [ ] No [ ]
- Any limitations for vendor set up? None

Number of Parking Spaces available onsite: Unlimited
- Additional parking available near the site/facility? Yes [ ] No [ ]
  - If "Yes" number of parking spaces: _______
- VIP parking in designated area? Yes [ ] No [ ]
- Team Bus parking designated area onsite? Yes [ ] No [ ]
  - If "Yes" how many spots: _______
  - If "No" how far is the designated team bus parking area: _______ miles

Broadcast ready? Yes [ ] No [ ]

WIFI? Yes [ ] No [ ]

Media accommodations? Yes [ ] No [ ]
- If "Yes" please describe:
  - Facility provided

Number of team locker rooms available for use: _______
- Do all locker rooms have showers and restroom facilities? Yes [ ] No [ ]

Number of officials/referee locker rooms available for use: _______
- Do all locker rooms have showers and restroom facilities? Yes [ ] No [ ]

Number of restrooms at facility: 10

Would there be a designated "hospitality" area for NYSPHSAA use? Yes [ ] No [ ]
Catering Service availability: Yes [ ] No [X]

Concession availability: Yes [X] No [ ]

Will facility have staff available to assist with hanging of Championship banners? Yes [X] No [ ]

All NYSPHSAA events are smoke and alcohol free activities. Please describe how alcohol and tobacco sponsor signs/ banners/ messages, if any, located at the facility will be covered or otherwise not advertised/ displayed during the time of use of the facility:

Does Not Apply

Facility Photos/ Diagram

ATTACHMENT "C": Please attach any photos or diagrams of the site/ facility.

Emergency Policy

NYSPHSAA requires each competition facility/ site to have an emergency plan including sufficient AEDs in place during the entire length of time to conduct the event. Describe the measures in place to address any/ all emergencies that could occur affecting participants and spectators.

Provided by Bristol Mountain
MISCELLANEOUS:
Event/ Tournament Director:
Name: Dennis O’Brien (Alpine) / Bob Underwood (Nordic)
Position (i.e. coach, athletic director, facility manager, etc.) State Coordinators
Telephone Number: Dennis - 607-382-5733 / Bob 518 796 - 5908
E-Mail: obrien@info.blu.net / underwood@aoi.com

Person available to answer questions during bid opening:
Name: Dennis O’Brien / Bob Underwood Phone #: ___________________________

Has this facility hosted a NYSPHSAA event in the past? Yes _____ No _____
If “Yes” please list most recent:

Sport  Event  Year
Alpine Skiing  Alpine championships  2017
Nordic Skiing / Alpine Ski  State Championships  2014

List other events (sporting events, concerts, youth tournaments, etc.) in your area during the time of this event:

None

Describe promotional activities to be conducted for this event:

Bristol Mountain is to contact local media
Volunteerism:
Describe the volunteerism for this event:

- Score Keepers
- Course Marshalls
- Hand Timer
Please list any other pertinent information pertaining to this proposal:
ENDORSEMENT SIGNATURES

The following officials/representatives have reviewed this bid and provide endorsement, support and approval. We are confident our site/facility meets all requirements to host a successful State Championship event.

Section Executive Director
Section: V
Name: Kathy Hoyt
Signature: Kathy Hoyt
Date: 9/18/17

Facility Manager
Name: Stephen A. Hoyn
Signature: Stephen A. Hoyn
Date: 9/18/17

Application Completed by:
Section: V
Name: Kathy Hoyt
Organization/Section/School: Section V
Address: 131 Drumlin Ct - Maple Building
Newark, NY 14513
(City, Zip)
Signature: Kathy Hoyt
Date: 9/18/17

Please direct any questions or concerns pertaining to this bid to Joe Altieri, NYSPHSAA Assistant Director, at 518-690-0771 or Altieri@nysphsaa.org
Dennis,
Ballpark dinner price $20-25 per person, inclusive.

Lori Proper
Director of Sales
The Inn on the Lake
770 South Main Street
Canandaigua, NY 14424
585-394-7805
585-919-0234 fax

Please take a moment to:

Explore our Hotel and Like us on Facebook

From: Dennis O'Brien <obrien@infoblvd.net>
Sent: Wednesday, September 13, 2017 3:49:43 PM
To: Lori Proper
Subject: Re: rooms for staff

Thanks for this. If you can give me a ball park figure for the banquet, that would be helpful. Forgot that in the msg.
Dennis

Sent from my iPhone

On Sep 13, 2017, at 3:41 PM, Lori Proper <lproper@hudsonhotels.com> wrote:

Dennis,
I am sorry that I missed your call. We want to extend the following rates:
2019- $108
2020- $110
2021- $112

Let me know if there is anything additional I need to do or provide. Keep me in the loop as far as the process if you will.

Hope you are well.

Lori Proper
Director of Sales
September 15, 2017

NYSPHSAA
8 Airport Park Boulevard
Latham, New York 12110

To Whom it May Concern,

Bristol Mountain is excited to continue our relationship with the NYSPHSAA Skiing Championships. Along with Section V, the Inn on the Lake, and the City of Canandaigua, our goal is to provide high school ski racing the best total racing experience possible. All Pricing and Donations are for the 2019, 2020, 2021 NYSPHSAA Skiing Championships.

The following list details Bristol Mountain’s Championships Bid Commitments and Pricing as Resort Host:

Alpine
- Athlete 2-Day Lift Pass $135
- Coach 2-Day Lift Pass - 7 complimentary passes per section.
- Discounted Lift Pass upon request for training the day prior to the championships
- Set and maintain all race courses
- Timing and Calculations, all equipment and personnel.
- All Officials and Gatekeeping, (excluding the Technical Delegate)
- Welcoming Pizza Party for all Athlete

Nordic
- Athlete Trail Pass - $10 Per Day
- Coach Trail Pass - 7 complimentary passes per section.
- Groom, set and maintain race course.

If you have any questions regarding the invoice, please feel free to contact me at 585-374-1160 or Dan Fuller, General Manager at 585-374-1130.

Sincerely,

Steve Howie
Snowsports School Director

cc Dennis O’Brien