Boys Soccer Championships 2019

Championship Operations Packet
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Contact Information
Boys Soccer Committee

State Coordinator/Tournament Director  |  Mike Andrew  |  mike1447@yahoo.com
Tournament Director  |  Jim Osborne  |  Josbornesction9@gmail.com
Section I  |  Rob Castagna  |  rcastagna@byramhills.org
  |  Matt Allen  |  mallen@byramhills.org
Section 2  |  Ernie Clapper  |  eclapper@nycap.rr.com
Section III  |  Bill Donald  |  bdonald@tullyschools.org
Section IV  |  Mike Andrew  |  Mike1447@yahoo.com
Section V  |  Gary Pollock  |  Garpollock22@gmail.com
Section VI  |  Todd Marquardt  |  tmarquardt@ktufsd.org
Section VII  |  Rob Mcauliffe  |  rmcauliffe@chazy.org
Section VIII  |  Al Freeman  |  Ahf48@aol.com
Section IX  |  Anthony Martelli  |  amartelli@hvc.rr.com
  |  Pete Ferguson  |  iggi5@warwick.net
Section X  |  Bill Reed  |  Berry037@aol.com
Section XI  |  Mike Huey  |  Michaelhuey11952@yahoo.com

NYSPHSAA Staff

Executive Director  |  Robert Zayas  |  rzayas@nysphsaa.org
Assistant Director  |  Todd Nelson  |  tnelson@nysphsaa.org
Assistant Director  |  Joe Altieri  |  altieri@nysphsaa.org
Assistant Director  |  Kristen Jadin  |  kjadin@nysphsaa.org
Director of Sales & Marketing  |  Chris Joyce  |  cjoyce@nysphsaa.org
Director of Communications  |  Chris Watson  |  cwatson@nysphsaa.org
Director of Finance  |  Lisa Hand  |  larnold@nysphsaa.org
Administrative Assistant  |  Sandy Schanck  |  sschanck@nysphsaa.org
Distribution Coordinator  |  Jill Gregorius  |  jgregorius@nysphsaa.org
Submitting Team Roster/Photo
Section coordinators/schools/coaches must follow the roster/photo submission procedure to ensure their roster/photo appears in the program. This should have been completed at the beginning of the season. However, if not, it needs to be complete at the completion of Section Finals.

Rosters/photos should only be submitted via MaxPreps website. Instructions are below:

1. After you sign into maxpreps.com with your email and password, hover over the "head and shoulder" icon in the upper righthand corner to access your admin account. Click on your team admin under "Admin Accounts."
2. Once you go to your team page you can upload your roster by clicking “Roster” in the horizontal menu bar.
3. From the Roster page, you have a few options to update your roster: a. You may "Import" a roster b. To add individual athletes, select “+Athlete” c. You may also email your roster (Word or Excel file) to rosters@maxpreps.com and MaxPreps team will load them in three to five business days.
4. To load your team photo, go back to your team admin homepage by clicking “HOME” in the horizontal menu bar.
   a. Then click on “Photo” in the “Mascot & Team Photo” section in the lower right-hand section of the admin homepage.
   b. From there simply click “Choose File” and select the file from your computer, then click “Submit” and you are done! NOTE: The photo file must be a .jpg image no larger than 5MB in size. Image must be in square or landscape orientation.

For detailed questions about MaxPreps partnership with the NYSPHSAA you may contact MaxPreps New York Representative Eric Frantz at 937-554-0477 or efrantz@maxpreps.com. FOR INQUIRIES WITH THE NYSPHSAA OFFICE, CONTACT Chris Watson at cwatson@nysphsaa.org.

***The photo/roster from MaxPreps are used in the Championship program. The photo/roster should be entered into MaxPreps by **Tuesday, November 5***

If your roster/photo has not been entered onto MaxPreps by the date above, please visit http://nysphsaa.org/ADs-Coaches/Submit-Information-Online/Roster1 to submit your roster online. To submit photo, email Todd Nelson directly at tnelson@nysphsaa.org ***
Welcome Letter

THE ENLARGED CITY SCHOOL DISTRICT OF MIDDLETOWN and SECTION IX ATHLETICS Extends congratulations to all on your NEW YORK STATE REGIONAL CHAMPIONSHIP.

AFTER YOUR REGIONAL CHAMPIONSHIP GAME:

Qualifying school’s Athletic Director must speak with Mr. Andrew on Sunday, November 10, 2019.

PLEASE HAVE YOUR ATHLETIC DIRECTOR CONTACT:
MICHAEL ANDREW (on Sunday) (607) 772-1034

YOU MUST CALL BETWEEN 9:30 A.M. AND 6 P.M. ON SUNDAY NOVEMBER 10, REGARDING ALL TEAM INFORMATION AND “FINAL FOUR” HOTEL ROOMS.
(even if you do not need rooms)
(call early; the sooner the better)

*After Sunday you can call anytime with questions, but regarding specific team information and rooms you must call on Sunday.
Participating Team Checklist

☐ Bring Spalding GAME BALLS (given to you after your regional win) with you to the hotel on Friday, November 15, 2019 when you check in (4 balls per team) unless your coordinator has made other arrangements.

☐ Bring 10 completed copies of your rosters with you to the hotel on Friday, November 15, 2019 when you check in. These are needed for officials, announcers, and the media.

☐ Bring 4 copies of your Coach’s Information Sheet to check-in.

☐ If you have yet to submit your photo and roster to MaxPreps, follow the procedure on page 4 IMMEDIATELY. For help, contact Todd Nelson at tnelson@nysphsaa.org or 518-690-0771.

☐ NYSPHSAA Championship School Gate List should be sent to Kristen Jadin at kjadin@nysphsaa.org for approval by Thursday, November 14 at NOON.

☐ Contact your Section Coordinator with any questions.
Tournament Information

Championship Dates
Semifinals        Saturday, November 16, 2019
Finals            Sunday, November 17, 2019

Championship Sites
Middletown High School
Faller Field Complex
24 Gardner Avenue Extension
Middletown, NY 10940

Twin Towers Middle School
Irwin Avenue
Middletown, NY 10940

Directions: Directions to Middletown High School can be obtained by going online to:
http://www.middletowncityschools.org/Directions

Note: The following is prohibited on the Middletown High School campus –
tailgating, smoking, alcohol. For safety reasons, all persons may be subject to a
security check.

Admission & Ticket Sales
Admission is $10 at the gate (cash only). Tickets are general admission. Bus drivers with proper ID will be
admitted to regionals, semifinals and finals free of charge. There are no discounts for senior citizens or
students. Children age 5 and under are free. Only NYSPHSAA passes will be honored at the
championship site. Regional ticket prices are determined by the host section.

Advanced Sale
$8 online (plus service fee) at www.gofan.co/nysphsaa

CP Sportswear – Official NYSPHSAA Merchandiser
CP Sportswear, Official NYSPHSAA Merchandiser, will be selling t-shirts, championship programs, and
other products throughout the tournament.

Team Hotel
A negotiated rate and block of rooms have been reserved for participating teams. Each team will be
designated a specific hotel. A hotel representative will contact you to provide details on your
reservations and stay. Do not contact hotels on your own. Also, fans or parents are NOT to be included
in your team reservations ***
School Gate Lists/ID Badges for Participants

ID badges will be provided to participants, coaches and support staff. Twenty-five participants and seven team personnel (coaches, statisticians, managers, etc.) will comprise the traveling squad and will be admitted to the tournament site. Bus drivers are provided admission free to the facility with proper ID.

Each championship team is required to submit a School Gate List (attached) to the NYSPHSAA office two days prior to the championship event. Athletic Directors and school administrators should be listed on the School Gate List. Keep in mind, this list ONLY provides entry into the facility. It does NOT provide field access.

Athletic Directors should submit the School Gate List to Kristen Jadin at the NYSPHSAA office by Thursday, November 14, 2019. Individuals listed on the School Gate List must check in at a ticket sales gate for admittance to the tournament.

Team Roster

Teams are required to submit 10 copies of player rosters with numbers at the Coach Check-In, Friday, November 15.

Transportation

Transportation expenses at the rate of $1.35 per mile, per grid chart, for competing NYSPHSAA member schools will be paid by NYSPHSAA upon submission of a State Voucher by the participating Section Treasurer, directly to NYSPHSAA, 8 Airport Park Boulevard, Latham, New York 12110, Attn: Assistant Director.

- Regionals: All on-site expenses will be paid by the treasurer of the host section. All profit or loss at this level will be the responsibility of the competing sections.
- Semifinals and finals: All on-site expenses will be paid by NYSPHSAA after submission of approved vouchers. Travel vouchers are available at nysphsaa.org.

Coach Check-In

Each coach must check in their team at the Marriott Courtyard Hotel between NOON and 4pm on Friday November 15, 2019.

- Game Balls will be collected at this time
- 10 Rosters for each team will be collected at this time
- 4 copies of the Coaches Information Sheet for each team will be collected at this time
- Tournament packets will be distributed to teams at this time
- Meal tickets and payment will be exchanged
- NYSPHAA Championship – Approved School Gate List will be certified at this time

Practice

A 30-minute practice is available Friday, November 15, 2019. Arrangements can be made by contacting Regional Office of Interscholastic Athletics, 845-294-5799 – Doug Stahl. Length of practice sessions will be determined by available practice fields.

Practice surfaces have been made available for brief practice sessions on Friday afternoon, November 15, 2019, between Noon and 3pm. Length of practice sessions will be determined by available practice
fields, number of teams requesting practice time and weather conditions. Teams may be required to share facilities depending upon demand.

**Mandatory Coaches’ Meeting**

The Mandatory coaches’ meeting will be held Friday, November 15, 2019 at Middletown High School in the school library at 5pm prior to the recognition ceremony and team meal.

**Recognition Ceremony & Team Meal**

The ceremony honoring all teams will be held Friday, November 15 at Middletown High at 5:30pm. Teams should arrive between 5-5:15 pm. The Committee has worked hard to make this a special event. A meal is available for teams after the ceremony. Please see enclosed meal plan form for ticket reservations. Tickets are $15.00 each. All checks made payable to Section 9 Athletics.

- The meal is limited to teams and coaches only.
- No meals will be sold to fans or parents.

**Uniforms**

The visiting team wears all white jerseys and all white socks. Please note that the team listed at the bottom of each game in NYSPHSAA Brackets located on MaxPreps is the home team and will wear dark jerseys and dark socks.

Use the following link to access the brackets:

http://www.nysphsaa.org/Sports/Soccer-Boys/Brackets

**Athletic Trainer**

An athletic trainer will be on the site to deal with emergencies and injuries. They are not responsible for any pre-match taping but can consult with athletes and coaches and will service injured athletes throughout the tournament.

**Protest Procedure**

- Only a coach or school administrator can lodge protest.
- A referee’s judgment cannot be protested.
- Only the misapplication or misinterpretation of a rule may be protested.
- At the time of the protest the coach shall go immediately to the reserve official and register the protest by writing the time and point of protest into the scorebook.
- At the first dead ball situation following the lodging of the protest, the reserve official shall call the attention of the referee on the field. The referee will then come to the scorer’s table. The reserve official will then record the following in the official scorebook:
  1. The time of the protest.
  2. The reason for the protest.
  3. The coach and the reserve official will then sign the scorebook.
- The reserve official will immediately notify the site supervisor and the opposing coach of the protest.
- The game will resume.
- The site supervisor will notify the Protest Committee.
As soon as is possible, at an appropriate stoppage of play, but No later than immediately after the game the Protest Committee will:

1. Meet and discuss the protest.
2. Rule on the protest.
3. The reserve official will then record the ruling in the official scorebook and notify the referee and both coaches of the ruling.

The protest can:

1. Be denied
2. Be denied with future recommendations
3. Be upheld
4. Upheld with future recommendations

** N.B. Protests based on the field conditions or equipment are void and mute, upon the initiation of play. The protest is technically denied; by playing the game both teams accept the conditions as they exist.

THERE IS NO RIGHT OF APPEAL!

Overtime Procedure
Overtime will consist of two (2) 15- minute sudden victory periods and, if still tied, penalty kicks. The only exception to this would be in the State Championship game where co-champions would be declared after the two (2) sudden victory overtime periods.

Awards
On Saturday, an award ceremony will take place in Middletown High School for the teams that do not advance to the finals. Those contests held at Twin Towers will have the awards ceremony on the field immediately following the conclusion of the game. On Sunday, there will be an awards ceremony for both the champion & finalist teams, parents and fans following each game inside Middletown High School. Please report to the gymnasium immediately following the conclusion of the game.

For NYSPHSAA championships, finalist and semifinalist plaques will be awarded to teams in all five classifications, plus individual medals to members of the champion and finalist teams. Only 25 individual awards are authorized for each team. Each state champion team will also receive 25 champion T-shirts. If you have more than 25 athletes, a blank award will be handed out and will be collected at the conclusion of all photo opportunities. You may order additional awards & t-shirts with a form from the NYSPHSAA office.

**Sportsmanship Award**
One student-athlete from each team will be selected to receive a Sportsmanship Award and receive a T-shirt during the recognition ceremony. The student-athletes selected have consistently shown positive sportsmanship traits throughout the entire season. The promotion of sportsmanship is a priority for the New York State Public High School Athletic Association. Student-athletes, coaches and fans are encouraged to give your best and be a great sport!
Press
Chris Watson, NYSPHSAA Director of Communications, will accept media credential requests at the tournament. The Director of Communications must be satisfied that the request for a credential is made by a bona fide member of the working press (daily/weekly newspaper, broadcast/community television station, and/or broadcast radio station). Bona fide members of the working press must contact Chris (cwatson@nysphsaa.org) prior to Thursday, November 14 at NOON to assure a credential(s) will be available for them and that seating arrangements can be provided. ALL MEDIA REQUESTS will be reviewed prior to the tournament. Please note that the game facilities may not have phone lines available to the media – transmission may need to be made through their own cellular phone system.

Any requests for radio coverage of the state quarterfinals, semifinals or championship game must be handled through the NYSPHSAA office one week prior to the contest. For radio contracts, visit nysphsaa.org and click on Media to download a tournament contract. Print and complete the contract and then fax (518-690-0775) or email to Chris Watson, Director of Communications, at cwatson@nysphsaa.org. He will approve all radio requests and forward an approved contract back to you with site information. The radio broadcasting fee is $250 per contest for semifinals and finals. A radio broadcasting agreement must be completed for EACH game. For any questions, contact Chris at 518-690-0771.

Broadcasting/Streaming
The NFHS Network has exclusive rights to stream NYSPHSAA Regional and Championship events. No other streamed broadcast of a NYSPHSAA Regional and/or Championship event will be permitted.

Spectrum (Charter Communications) has exclusive rights to “televise” NYSPHSAA Regional and Championship events. No other televised broadcast of a NYSPHSAA Regional and/or Championship event will be permitted.

Schools who wish to have a school photographer or videographer attend a NYSPHSAA Regional or Championships, must contact Chris Watson, NYSPHSAA Director of Communications. Videotaping, for instructional purposes only, by the two schools playing in each contest will be permitted with approval by the NYSPHSAA office. Such permission must be obtained at least three days prior to the contest.
Championship Schedule

Friday, November 15, 2019

Noon – 4pm    Coaches check-in at Marriott Courtyard

Game Balls will be collected at this time
10 Rosters will be collected at this time
4 Coach’s Information Sheets will be collected at this time
3 NYSPHSAA Championship School Gate Lists
Tournament packets will be distributed to teams
Team check-in at their hotel after 3pm

11am – 3:30pm    Practice times will be available

5pm    Mandatory Coaches Meeting @ Middletown High School library

5:30-6:30pm    Teams MUST be present at Middletown High School auditorium for welcome ceremony

5:30pm    NYSPHSAA Boys Soccer Welcome and Recognition Ceremonies

Location: Middletown High School Auditorium

Program will include:

Welcoming Remarks
A wide variety of announcements directly relating to tournament
Introduction of teams and captains
Recognition of Good Sportsmanship Award
Announcement and acknowledgement of All-State team members
Reading of sportsmanship and jewelry rules
Raffles and door prizes for each team

*Parents and fans of each team are welcome and encouraged to attend this ceremony and program.

6:45-8pm    Players’ dinner
Saturday, November 16, 2019

All teams must report to the field, in uniform, ready to warm up ½ hour prior to game time.

*Game times for each classification are as follows:

Class C    8:30am    Faller Field Stadium turf
Class C    11:00am   Faller Field Stadium turf
Class D    1:30pm    Faller Field Stadium turf
Class D    4:00pm    Faller Field Stadium turf
Class A    8:45am    Faller Field Stadium grass
Class A    11:15am   Faller Field Stadium grass
Class B    1:45pm    Faller Field Stadium grass
Class B    4:15pm    Faller Field Stadium grass
Class AA   9:15am    Twin Towers Upper grass
Class AA   12:30pm   Twin Towers Upper grass

**Awards in the Middletown High School Gym after Faller Field games)**

**Awards to follow Twin Towers games at the field**

Sunday, November 17, 2019

Class AA   10am    Faller Field Stadium turf
Class A    12:30am Faller Field Stadium turf
Class B    3pm     Faller Field Stadium turf
Class C    10:30am Faller Field Stadium grass
Class D    1pm     Faller Field Stadium grass

**Awards to follow each game in the Middletown High School Gym**

NOTE:

1. It is the responsibility of each school district to supervise their teams, students and fans at all times. Chaperones and administrators should be visible and introduce themselves to the site supervisor on each field before each game.
2. There will be locker room facilities available at the Middletown High School after both the semifinal and final games.
### Official Team Roster

**School**: ___________________________________

**Section**: _____

**Colors**: ___________________________________

**School Phone #**: ____-____-____

**Coach**: ___________________________________

**Coach Phone #**: ____-____-____

**Athletic Director**: ___________________________________

---

**ONLY THE PEOPLE ON THIS LIST ARE ALLOWED IN THE TEAM AREA**

**LIST PLAYERS NUMERICALLY**

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<th>Home</th>
<th>Away</th>
<th>Class</th>
<th>Name</th>
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**Team Bench Personnel**

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2. 

3. 

4. 

5. 

6. 

7. 

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**NYSPHSAA allows 25 eligible athletes in uniform on the team roster.**

**NYSPHSAA allows 7 bench personnel on the team roster. This includes coaches, ADs, ball chasers, managers, and statisticians associated with the team.**

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10 copies of this roster must be submitted to the State Assistant Boys Soccer Coordinator at the coach’s check-in, prior to the state tournament finals.
Dinner Reservation Form

STATE FINAL TEAM MEALS
FRIDAY NOVEMBER 15, 2019
6:45 PM
MIDDLETOWN HIGH SCHOOL

Reservations to be made through:
Jim Osborne
570-618-2200 (P)
845-291-7306 (FAX)

Reservations are due NO later than 9 a.m. Tuesday, November 12, 2019.

Meal tickets are $15.00 per person.
Checks made payable to: Section 9 Athletics.
*(Team members and coaches only)*

Menu: Baked Ziti   Salad   Bread and rolls
Fried Chicken   Meatballs   Dessert
Assorted cold drinks

School __________________________
Athletic Director __________________________
Coach __________________________

Total # of Tickets __________________________
Total cost @ $15/ticket __________________________
NYSPHSAA Championship

School Gate List

This list is for TEAM SPORTS during the State Semifinals & Finals ONLY.
For information regarding Regional events, contact the HOST Section.

School: __________________________________________

Championship Event: _______________________________

Championship Date: _______________________________

Championship Site: _______________________________

Please write down the number of players and team personnel your school will be bringing to the Championship event. Please note that each sport has a maximum number of players and team personnel allotted for each school. These individuals will receive credentials to gain access to the facility. Please keep in mind, credentials, awards, and champion t-shirts will be provided only for the maximum number allowed.

# of Student-Athletes: __________ # of Team Personnel: __________

This list below is designated for school administration and appropriate school personnel. The list is limited to a maximum of 8 individuals and is exclusive of the participating student-athletes and team personnel. This list ONLY provides entrance into the facility. It DOES NOT provide field/floor access. If your school wishes to have more than 8, NYSPHSAA will bill the school for the additional individuals. Team photographers and videographers should contact Chris Watson (cwatson@nysphsaa.org) for a media credential PRIOR TO THE EVENT. They do NOT need to be listed below. This list should be faxed to the NYSPHSAA office (518-690-0775) or sent via email to Kristen Jadin at kjadin@nysphsaa.org two days prior to the championship event. Please type or print names and titles below.

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<th>Name</th>
<th>Title</th>
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For admission staff only:

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NYSPHSAA Staff Approval: _______________________________ Date: __________

(signature)
Coaches Information Sheet
Boys Soccer Championships

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<th>School Name</th>
<th>Classification</th>
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<tr>
<th>Nickname</th>
<th>Coach</th>
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<th>Uniform Colors:</th>
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<td>Goalie Jersey</td>
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Penalty Kick List (may be changed anytime up to the first kick):

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<th>Sportsmanship Award Winner:</th>
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<th>Door Prize Winner:</th>
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<th>Name of any player having received yellow cards beginning with sectional play &amp; up to semifinals:</th>
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